NORTHLAND
COMMUNITY & TECHNICAL COLLEGE

E-Learning Committee
Meeting Agenda & Minutes - 11/19/2013

2:00 PM - 3:00 PM, 11-29-13 | Location: Polycom: EGF, Rm 301; TRF, Rm 662

Agenda

1. Approve Minutes
2. Review Strategic Agenda
3. Reports:
   a. enrollment numbers
   b. QM Report
4. Definition of hybrid versus online course - workgroup report
5. Other items for future consideration:
   a. Displaying the QM seal
   b. OER
   c. Ideas for new professional development site
   d. Building college community - intramurals online
6. D2L Homepage & Widgets -- any other input?
7. Announcements: Upcoming conferences -- ITC, D2L, QM - how to promote on campus
8. Next Meeting

Attendees

Beth McMahon, Brian Huschle, Mary Amundson, Stacey Hron, Dorinda Sorvig, Jodii
   Stauss-Stassen, Zack Nicklin, Karl Ohrn

Note-taker

Karl Ohrn

Minutes

1. Approve Minutes
2. Review Strategic Agenda
   a. Updated goal and several items.
2. Reports:
   a. Enrollment numbers --- As of today last year, distance education down - entire year=

1% (5 FYE overall); fall down - 1 FYE.   Distance Minnesota management meeting: EGF 516.4 FYE for FY13 (down from 577.6 in FY12); NTC went from 310 to 286; Alex went up 318 to 329.   System shows slight increase in online enrollment.

      b. QM Report

3. Definition of hybrid versus online course - workgroup report
4. Other items for future consideration:
   a. Displaying the QM seal
   b. OER
   c. Ideas for new professional development site -- have eLearning committee review site before launch
   d. Building college community - intramurals online
5. D2L Homepage & Widgets -- any other input?
6. Announcements: Upcoming conferences -- ITC, D2L, QM - how to promote on campus
7. Next Meeting

Action Items

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Future Meeting Agenda Items

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Meeting Schedule 2013 - 2014

Distance Education Committee

Day	Date	Time	Campus
Tuesday	*Sept. 17, 2013*	*2-3*	*EGF - RM 301* *TRF - RM 662*
Tuesday	*Oct. 29, 2013*	*2-3*	*EGF - RM 301* *TRF - RM 662*
Tuesday	*Nov. 19, 2013*	*2-3*	*EGF - RM 301* *TRF - RM 662*
Tuesday	*Dec. 17, 2013*	*2-3*	*EGF - RM 301* *TRF - RM 662*
Wednesday	*Jan. 22, 2014*	*2-3*	*PolyCom - TBA*
Wednesday	*Feb. 19, 2014*	*2-3*	*PolyCom - TBA*

Wednesday	Mar. 19, 2014	2-3	PolyCom - TBA
Wednesday	Apr. 16, 2014	2-3	PolyCom - TBA
Thursday	May 8, 2014	2-3	PolyCom - TBA