



Meeting Name: **eLearning Committee**

Date & Time: **March 15, 2016 9:00AM**

Campus & Room #: EGF 290, TRF 601, and Aviation AC-13f

### **Committee Minutes**

Attendees: Jen Dahlen, Mary Fontes, Tina Moody, Dorinda Sorvig, Karen Znajda, Karleen Delorme, Mary Amundson, . Absent: Zack Nicklin, Karl Ohrn, Mike Curfman, Beth McMahon, Stacey Hron,

Topic	Responsible Party/ Approx. Time	Discussion/Outcome
Call to order		
1. Review Minutes & Agenda	Brian H. 5 minutes	Approved.
2. Campus Academic Technology Teams (CATT) Updates/ E-learning committee's role as CATT	Beth M. 10 minutes	<p>Purpose of team at local level: Identify new academic technologies, support these, and work at the college to support existing and new academic technologies. System Level: Give system a chance to see emerging technology and best practices through exchange with system office and college to college exchanges.</p> <p>E.g.: Turning off Discussion editing feature for students. Decision made within site admins within Distance MN. Do we identify this as something that would come to the NCTC CATT team? Or is this something the site admins decide. E.g.: Resources: Where do we put these? Does this team guide this process? Or do we do it as a case by case? E.g.: List of software's available? (College level and system supported.) E.g.: New Zoom meeting app in D2L – how does this get dealt with the process we have.</p> <p>Going forward: Standing item – Instructional Technology items for the CATT: Emerging issues or other matters coming from students or faculty.</p> <p>Discussion: Keep agenda item also for further discussion of committee purpose. This may tie into the AMP.</p>

3. QMC Role	Brian H. 2 minutes	Update on changes – reducing from 3 to 2 persons. Adding QMC role and integrating eLearning mentoring throughout.
4. AMP	Brian H. 10 minutes	Subcommittee to look at how we are aligned and what changes may need to be made? <ul style="list-style-type: none"> <li>- Goal 6: 6.1 and 6.2</li> <li>- Goal 2: 2.2</li> <li>- Goal 14: 14.5</li> <li>- Goal 5: 5.2</li> </ul>
5. Strategic Agenda	Brian H. 15 minutes  DID NOT COVER	UDL resources <a href="http://www.northlandcollege.edu/support-services/assistive-technology/">http://www.northlandcollege.edu/support-services/assistive-technology/</a> How do we encourage use among faculty?  D2L- Karleen says that all tools are enabled except LOR and self-registration. She is working on putting together a comprehensive list of these tools.  Course “shell” update from Tina M.
6. Teaching Dialogue Session	Brian H. 10 minutes DID NOT COVER	Set a session date, topic and presenter/s
7. May Meeting	Brian H. DID NOT COVER	Do we need one?
8. Other	Brian H.  DID NOT COVER	1.2.2: Ensure all students have access to technology. Need volunteer to work with Jesme on her work group. Faculty member.



9. Adjourn	Brian H.	

### Upcoming Professional Development

- SIG & MOQI Webinars – Ongoing dates and Info at <http://mnquality.evenbrite.com>
- Cultivating Grit in Your Students- March 16 (Online)
- Campus One Drive Training- March 25 (Telepresence)
- Handling Difficult Students –March 30 (Online)
- MN Ignite – Fri., April 15, 2016 at Normandale Community College
- IT Conference – late April 2016 (? maybe April 25-27, 2016 at Craguns)
- Excel Basics – April 28 (Fargo)
- Excel Beyond The Basics – April 29 (Fargo)
- D2L Fusion – pending July 2016 (Washington, DC)
- MN eLearning Summit – July 27-28, 2016 at MCTC

Details can be found on the Professional Development Calendar.

### Future Meeting Dates

Tuesday, April 19, 2016