



Meeting Name: **eLearning Committee**

Date & Time: **March 15, 2017 11:00AM**

Campus & Room #: **EGF 290, TRF 601, Webex**

Committee Minutes

Attendees: Mary Amundson, Jennifer Dahlen, Karleen Delorme, Mary Fontes, Brian Huschle, Beth McMahon, Tina Moody (chair), Karl Ohrn, Dorinda Sorvig

Topic	Responsible Party	Discussion/Outcome
Call to order		
1. Review Minutes & Agenda	Tina	Minutes from last meeting of 8 February 2017 were approved.
2. CATT	Tina	No committee members attended the 14 February CATT meeting so no update was provided. The next CATT meeting is scheduled for Tuesday, March 21, from 1:00-2:00 pm.
3. Tech Fair	Dorinda / Mary A. / Tina	<p>The date for the Tech Fair is March 31st. Sessions have been determined and rooms scheduled. Mike Curfman is obtaining door prizes. Fliers will go out this week to advertise; the complete schedule will be sent out later (see attached flier). Tech Fair topics and presenters are as follows:</p> <p><i>Tips for Creating Organized, Accessible & Good Looking Content</i> (Beth McMahon)</p> <p><i>Social Networking: Learn to Use It Before It Uses You</i> (Don Fischer)</p> <p><i>Quickly Learn to Effectively Use Mediaspace</i> (Robin O'Callaghan, Mary Bohman)</p> <p><i>Take the GRRR out of Grading with D2L Rubrics</i> (Sherry Lindquist)</p> <p><i>Beyond the Basics of MS Word</i> (Linda Simmons)</p> <p><i>"It's All About You!" How to Personalize the Brightspace Learning Experience for Your Students</i> (Beth McMahon)</p>
4. ECAR Survey Results	Mary F. / Brian	Mary F. and Brian reviewed the survey results again and identified areas where NCTC seems to vary from the mean relevant to this committee.

		Brian provided an overview of their assessment (See atch #2). Are there actionable items for eLearning Committee to conclude from this? What do we want to include in our strategic agenda next year from this? Discussion followed and the areas of simulation/gamification, social media use and purpose of recorded lectures were discussed. Brian mentioned that he hopes to have a guest speaker on gamification for the August in-service. Social Media use will be addressed at the Tech Fair. We will continue this discussion on ECAR survey results at the next meeting.
5. Other Items?		If any committee members want to be contacted during the summer about potential eLearning Committee issues or concerns, please let Tina know so she can include you on the list.
6. Adjourn		The next meeting is scheduled for April 12 th at 11:00 am. During this meeting we will discuss the eLearning Committee's strategic agenda.

Upcoming Professional Development

- Wednesday, March 29 from 12-1 pm, SIG Webinar: Open Discussion on Open Educational Resources
- Tuesday, April 4, 3–4 pm, Celebration, Communication and Support Strategies for the Busy QMC
- Wednesday, April 5, 1–2 pm, SIG Webinar: Bored? Not Anymore. Learning Activities that Rock!
- Wednesday, April 12, 12–1 pm, SIG Webinar: Dynamic Discussion Artifacts: Moving Beyond Threaded Discussion in an Online Course
- Tuesday, April 18, 3–4 pm, Official, Unofficial and Self Reviews: Finding What Works for Your Institution
- Friday, April 21 in Bloomington, MN @ Normandale Community College **Brightspace Minnesota Connection**
- Wednesday and Thursday, July 19-20 in Las Vegas, NV @ Bellagio **Fusion 2017**

<https://minnesota.qualitymatters.org/workshops/calendar/> for MOQI and SIG professional development