



Meeting Name: **eLearning Committee**

Date & Time: **October 24, 2017 9:00AM**

Campus & Room #: **EGF 290, TRF 662, Webex**

Committee Minutes

Attendees: Jen, Karleen, Brian, Mary F., Dorinda, Stacy, Mike, Beth, Tina

Topic	Responsible Party	Discussion/Outcome
Call to order		
1. Review Minutes & Agenda	Tina	
2. Strategic Agenda	Tina	<p>Results from the faculty Educause technology survey done by the system office: because Mary F. and Brian are not sure if there is anything identifying in the results so they are not initially going to be looked at by the entire committee; a small group is going to look at it on Friday and bring the summary to the group</p> <p>IB2. Co-sponser at least two "Teaching Dialogue" sessions with Faculty Development Coordinators updates: No one attended the PDP help sessions; there 2 sessions scheduled for rubrics in November, one session to look at the Pulse app in December, Don F. is holding one session on social media</p> <p>Presenters are traveling for the January inservice but faculty will stay on their home campus the QM's Improve Your Own Course (IYOC) workshop will be an option and there will be a half day OER session and a half day engagement workshop/seminar</p>
3. CATT update		<p>At this point we are waiting for more information on moving D2L Brightspace to the cloud, the D2L domain change, etc.</p> <p>Regarding the Sustainable Course Captioning Seed Funding Program initiative that would allow captioning of video beyond accommodation requests for any Minnesota State institution that has met the requirements. Jen will attend the meeting on Monday, Oct. 30 to get more information.</p>
4. Brightspace Teacher Roles	Brian	Brian reported that at the last scheduling meeting not everyone was clear about what the conversation was about and one person was unable to attend.

		Since then he has talked to others at Bemidji and is waiting to be able to get together and discuss the teacher roles. Updates will be available after that meeting.
5. Other Items?		<ol style="list-style-type: none"> 1. The strategic plan has one item that talks about online advising strategies. Mary F. has purchased a webinar for advisors. Online majors are assigned to TRF advisors but other advisors sometimes advise online students as well. The webinar will hopefully provide information regarding ways to improve online advising while informing advisors of best practices. 2. Chris Fossum is the new academic success center person who started last Wednesday. Tina will invite him to the November meeting to talk about the committee's strategic agenda item 1D 1. Coordinate with Academic Success Center to communicate tools available to faculty and staff. 3. Mike informed the committee that the summer Pell Grant program will now provide funds to students who wish to take summer courses that is additional funding, no longer subtracted from their funding for the rest of the year. The department chairs are going to watch and see how that might affect Northland's course schedule as it might need more courses this summer due to this. 4. Smarthinking is paid for by the system office and an allocation is given to Northland for Northland's students to avail themselves of this help. Northland is only charged if we go over the provided allocation. Northland, in recent history, has not gone over the allocation and typically has low usage of this service. Beth pointed out that some institutions use it a lot. Smarthinking has options for live online help during certain times of the day and an offline service. Linnea has it listed with other online help services and some faculty refer students to the service. Dorinda is going to ask Scott W. if on the CATT agenda and item can added to get more information about Smarthinking: review practices for using it from institutions that have high usage for those campuses, like ours, that have little usage. Perhaps we can also hear how those campuses feel about the service in terms of its affectiveness. 5. Teresa Theissen's is retiring and her last day will be January 19, 2018. She has offered help after that for the person taking the position. NTC-BSU is in charge of the human resources part of this, charged with position description development and hiring a new person. Carey Castle is working on getting statement from her to send out to the college faculty as a whole. Brian asked that faculty think about the services offered by Distance Minnesota, what works well and what does not and if there is anything we would like to see changed to let him or Mary F. know. Mary F. is chair of the management team, Brian and Mike are part of scheduling team. With a change in leadership will come a review of the mission and goals of the organization.
6. Adjourn		Meeting adjourned at 9:53 am.



Upcoming Professional Development

<https://minnesota.qualitymatters.org/workshops/calendar/> for MOQI and SIG professional development

CATT meeting on October 24, 2017 at 3 pm

OER Retreat on November 2-3 in Alexandria, MN

STAR Symposium on February 9, 2018