



Meeting Name: **eLearning Committee**

Date & Time: **February 12, 2018 10:00AM**

Campus & Room #: **EGF 301, TRF 662, Webex**

**Committee Minutes**

Attendees: Mike, Dorinda, Karleen, Mary F, Tina, Mary A

Topic	Responsible Party	Discussion/Outcome
Call to order		10:04 am
1. Review Minutes & Agenda	Tina	Minutes from January 22 meeting approved.
2. Shared Governance Request	Tina	Advancing Online Education report for review and comment. See the attached for comments.
3. Closed caption project update	Tina	Brian and Carey are working on the initial documents.
4. CATT Update	Dorinda	January meeting update: demo of Sway.com for newsletters; discussion of Kaltura's video editing tool; discussion of new OER library services with Islandora – no charge to campuses; discussion of D2L moving to the cloud (info coming); domain change went well; book group starting in February; SW MN State did demo of a chemistry teacher's use of Office 365 to embed lots of other file types  February 20 is the next meeting – Smarthinking
5. Other Items?	Mike	Division chairs – Erin, Linda and Brian and Mike have met – adding Intro to Psych and 6 other online classes to the schedule for next year, have added sociology and micro for this summer as well
6. Adjourn		10:51 am