



Meeting Name: **eLearning Committee**

Date & Time: **March 12, 2018 10:00AM**

Campus & Room #: **EGF 301, TRF 662, Webex**

**Committee Minutes**

Attendees: Karleen, Dorinda, Mike, Brian, Beth, Tina

Topic	Responsible Party	Discussion/Outcome
Call to order		
1. Review Minutes & Agenda	Tina	Minutes approved.
2. Educause Faculty Survey	Mary F.	Will check regarding wording of the accessibility action plan How do we get faculty to take advantage of professional development? Mike stated that all four Deans can remind faculty to take advantage of the PD opportunities – he will get information out to Deans making it explicit that this information is to share during the PDP 1 on 1 meetings
3. CATT Update		February meeting update: Tutor.com will be the new vendor as of Aug 1 (Smarthinking ends Aug 31): 98% essays returned within 24 hours; there will be a rollover of unused hours; students will have direct access from D2L and 15 hrs/student/year; a rollout plan is in development Lake Superior's presented what they do: they have 9 live tutors and have presentations on student success day; faculty promote their tutoring center, some giving extra credit for proof of showing they've been there; peer tutors are trained and certified; most use Smarthinking for writing --can we work Tutor.com info into our student success information for fall? Tina will contact Jason who reports to Nikki Carlson and will cc: Mary F  All of the front end things students have to click through or fill out is a barrier to students actually reaching Smarthinking; Our stats show that those students that get through to help have 100% satisfaction rate, but few students get that far. Part of the issue is the consortium and students may not be recognized as our students when, they're accessing Smarthinking; Beth will pass that info along to the technology council to hopefully insure that tutor.com doesn't have the same set of issues

		<p>Students sometimes want a face, a person to help them and the mental barrier is then reinforced with these blocks when they need help in an online class and perhaps they aren't all that tech savvy to begin with</p> <p>There are no clear cut instructions, nothing that says that it is free, etc. and Northland's search function is terrible with outdated results and that doesn't help</p> <p>At the August faculty in-service perhaps Linnea demonstrate the tutor.com site to faculty (act as a student) and inform faculty about free hours, etc. Tina emailed Linnea and Jodi regarding this.</p>
4. Closed caption project update	Brian	<p>The letter and form are submitted (due the 15<sup>th</sup>); Brian will verify that it reached the team and the college workgroup will go through the 100 page pdf and meet again in April and May. The workgroup had questions about how to spend the money. Brian attended a webinar and asked the question and was told we can spend it however we want: headsets with microphones, personnel expenses, 3<sup>rd</sup> party vendors, etc.</p>
5. Other Items?		<p>It was asked how many faculty that are going to the Connections conference (April 13) at Normandale College are going to the Shark Tank (April 12) presentation the night before; Karleen believes we have the 5 attendees for the group rate and will make the attendees aware of the Shark Tank the night before. It was requested that someone (hopefully a group) from Northland be there at the Shark Tank to receive acknowledgement of our work with OER; Thurs, April 12 @ 5-8 pm in Bloomington at Double Tree Inn a ceremonial token of achievement given.</p>
6. Adjourn		10:51

### Upcoming Professional Development

<https://minnesota.qualitymatters.org/workshops/calendar/> for MOQI and SIG professional development

2018 D2LConnection: Minnesota Edition Connection Conference, Friday, April 13, 2018 @ Normandale CC, Bloomington, MN

eLearning Summit, Aug 1–2, 2018, Continuing Education and Conference Center, University of Minnesota