



Meeting Name: **eLearning Committee**

Date & Time: **September 10, 2018 3:00PM**

Campus & Room #: **EGF 301, TRF 662, Virtual**

Attendees: Stacey, Dorinda, Mike, Mary F, Jen, Beth, Tina

Topic	Responsible Party	Discussion/Outcome
Call to order		
1. Review Minutes & Agenda	Tina	Tina will get minutes from Brian and send to the committee for approval.
2. Chair Election		Tina was nominated, 2 nd and approved. She is willing to continue as chair.
3. D2L Brightspace Readspeak	Karleen	Karleen is waiting on number of students (FTE) from Brian and then will get a quote from Readspeak.
4. Virtual Backpack	Beth	Created by Portland Community College. PCC had a 5% increase in pass rates with improvements in GPA of first time online students - How does their content align with our orientation module? Mike will check with Distance MN and find out data about their current online orientation in D2L. He'll ask for stats and numbers of students, content, outcomes, etc.
5. Strategic Agenda for 2018-2019	Tina	Changes? Priorities? Put the backpack idea on the agenda with Readspeak. Tina will add these to the strategic agenda and send out several days before the next meeting. We can discuss at next meeting to determine if it's in the correct place on agenda and how to proceed.
6. CATT Update	Tina	April meeting? Can't find the website with the minutes since the transition to SharePoint; Tina will look for this. New meetings scheduled this year for 2 nd or 3 rd Tuesdays @ 3pm. Meeting summaries at: https://mnscu.sharepoint.com/teams/SO-CATT/_layouts/15/WopiFrame.aspx?sourcedoc={2677bc09-58e0-4849-880c-8caca7916b1c}&action=edit&wd=target%282018-2019.one%7C1f3258ed-76d4-47a1-9565-a6cd7dd6eeca%2FSeptember%20%28UDL%5C%29%7C0376be55-448e-4383-a424-42695cdc7e95%2F%29
7. Closed Caption Project Update	Tina	The survey just closed, new meetings taking place soon. Tina will talk to Brian about the survey results/data. Mike will be taking over for Brian on this project and will talk with Brian soon.
8. Other Items?		Schedule – this time works for the majority of people, correct? Tina will schedule the rest of the meetings at this time for fall semester. Will look at a time for spring closer to spring semester.

		Agenda item for next meeting: e-services page for students. What we can change and what we can't. Can we do more to make it better? Look into e-services accessibility plan. Would like feedback from this group. Stacey reported there are multiple clicks to get to e-services, so we need to look at this, too.
9. Adjourn		@ 3:35.

Upcoming Professional Development

<https://minnesota.qualitymatters.org/workshops/calendar/> for MOQI and SIG professional development