



Meeting Name: **eLearning Committee**

Date & Time: **October 15, 2018 3:00PM**

Campus & Room #: **EGF 301, TRF 662, Virtual**

Attended: Mary F., Jen, Tina, Karleen, Beth, Mike

Topic	Responsible Party	Discussion/Outcome
Call to order		
1. Review Minutes & Agenda	Tina	April minutes approved, September minutes approved.
2. Strategic Agenda for 2018-2019	Tina	Placement of the new items under IIC is approved.
3. D2L Brightspace Readspeaker	Karleen	Karleen has not gotten the data from Brian yet, will email him again.
4. Distance MN online orientation	Mike	<p>The 0100 course (0 credits) is a D2L tutorial only. In the fall of 2015 it had 400+ students, but now Alex Tech is no longer enrolling their students in the course so fall of 2018 has 25 students enrolled. This 'course' became a nuisance because all students who took it had to get a transcript from Northland even if this was the only Northland course they'd taken. Karleen has a practice course students are auto enrolled in that allows students to practice using D2L tools before having to use them in an actual course. Mike is going to take this information to the next Deans meeting.</p> <p>The FYEC 1110 course (Pathways to Success) is currently not seeing the success that it has the potential to bring to students. The Deans are leaning to modifying the course rather than scrapping the course in a few ways:</p> <ol style="list-style-type: none"> <li>1. using consistent curriculum (Jen created a book for the ATD grant that is available for use)</li> <li>2. having seasoned teachers teaching the course</li> <li>3. possibly requiring students to take the course in their first semester and not allowing them to drop the course once enrolled in it</li> </ol> <p>Because the FYEC course is still in flux the committee is waiting to make any recommendations.</p>
5. <a href="#">Virtual Backpack</a>		This parallels the online orientation and the FYEC. This is a universal module that is optional, but recommended for every online course to have added for students to complete in the first week. The backpack has lots of information that would be helpful to students, but particularly online students. After the meeting Beth emailed the cartridge (zip file) to committee members

		to upload into a course and take a look at. The next steps will be discussed at the next meeting when we have more information about the online orientation and the FYEC courses.
6. eServices page	Mary F	What can we change and what can't we change? Can we do more to make it better? There are multiple clicks to get to e-services – can we change this? Look into e-services accessibility plan.
7. CATT Update	Tina	September meeting – nothing to bring to this committee at this time. October meeting is taking place tomorrow.
8. Closed Caption Project	Tina	Nothing new as this time.
9. Other Items?		
10. Adjourn		@ 3:42 pm

### Upcoming Professional Development

<https://minnesota.qualitymatters.org/workshops/calendar/> for MOQI and SIG professional development