NORTHLAND
COMMUNITY & TECHNICAL COLLEGE

Meeting Name: **eLearning Committee**

Date & Time: **February 12, 2019   2:00PM**

Campus & Room #: EGF 301, TRF 662, virtual

Attendance: Karleen D. Shannon N., Stacey H., Mike C., Dorinda S., Karen Z., Angie B.-guest observer this month,
Agenda

Topic	Responsible Party	Discussion/Outcome
Call to order @ 2:05pm		Mike introduced Angie B – conducting a study on virtual meetings. Will be member of committee next month.
1. Review Minutes & Agenda	Tina	
2. Virtual Backpack	Mike & Tina	Update: At Portland CC students are required to take this 'training' before registering before taking on-line courses. Deans approved this, may incorporate it into FYEC course. Need to work on how we will implement this. Tina and Linda will work on this and try to incorporate it into the FYEC course. Tina has a 'model' similar to many components in her course – in Soft Chalk. May not be able to add it to a student's transcript. But Deans agreed it's worth pursuing. Mike brought this to the Deans and Brian. Tina is polling her students for their feedback on her version of the virtual back pack.
3. FYEC	Mike & Tina	Update: See #2 – combined with that.
4. ECAR SS18		NCTC's results and "take home" messages. NCTC compared pretty well with state results. Saved in an IR folder. Questions are generated from system office. Our IT department also sends out a technology survey out in March to all students. If you have a question you'd like on there, tell Stacey.
5. CATT Update		Meeting on January 29 at 3 pm, February meeting (rescheduled) on February 5. Dorinda attended part of CATT meeting: Kaltura Mediaspace can now edit captions from another vendor. CC project still going on here at NCTC. In phase where we're looking at the inventory – how many videos need captioning. Need to make sure faculty know what/how to do from here forward. May not be able to go backwards to add captioning to everything.
6. Other Items?		
7. Adjourn		

Upcoming Professional Development
https://minnesota.qualitymatters.org/workshops/calendar/ for MOQI and SIG professional development