



Meeting Name: **eLearning Committee**

Date & Time: **December 12, 2019 10:00AM**

Campus & Room #: **EGF 301, TRF 662, virtual**

Attendees: Mike, Stacey, Jen, Karleen and Tina

Minutes

Topic	Responsible Party	Discussion/Outcome
Call to order	10:04 am	
1. Review Minutes & Agenda	Tina	Minutes from November approved.
2. Strategic Agenda 2019/2020	Tina	QIP will be focus for this spring semester. Part 2 (Section B > Faculty Support - Improvement Plan) is due March 3, Part 3 (Section C > Student Support - Improvement Plan) due May 12. The intent is to bring questions or requests to the committee beginning at the January meeting.
3. Closed Captioning Update	Mike	The GroupLink option for closed captioning was shown to the committee and is due to be sent out via email to faculty to announce its availability. Both Chris Fossum and Mike Curfman will be the contact people when anyone submits a request via GroupLink. The only change suggested was to amend the wording for the video length to let faculty know that there are options for videos over 10 minutes, but Chris will not be closed captioning those videos.
4. Learning Objects Repository (LOR)	Karleen	LOR is going to be replaced according to the colleagues Karleen talked to about the LOR. She was told it is rarely used, in part because anyone can see and use anyone else's work. OneDrive was suggested for instructor's use, can use scorm to have faculty's content appear inside of D2L. The properties would have to be changed in any document in OneDrive or a student could change a document that all future students would then see and students have to log in to D2L, then to SharePoint to access the document. Additional steps might be problematic.
5. Spring Schedule	Tina	Doodle poll coming out next week – please respond ASAP.
6. Other Items?		Lynda.com is an online training service by LinkedIn with 10,000+ videos on many different topics. Northland can purchase a 1 year subscription to the site for \$10,000 for all employees, an additional \$5000 to add students. Is this a subscription that the committee feels would be worth the cost? Angie has access and can give us a look at the website during the January meeting.
7. Adjourn	10:45 am	

