



Meeting Name: **eLearning Committee**

Date & Time: **March 18, 2020 1:00PM**

Campus & Room #: **VIRTUAL Only**

Mike, Tina, Angie, Jen, Mary A., Karleen, Dorinda, Shannon, Mary F.

Agenda

Topic	Responsible Party	Discussion/Outcome
Call to order		
1. Review Minutes & Agenda	Tina	Motion and 2 nd to approve Feb. minutes.
2. Faculty needs	All	<p>Concerns, problems, unmet needs related to eLearning in light of the current hiatus due to the SARS-CoV-2 virus?</p> <p>If there are any technology needs/requests by faculty, please contact IT on your campus. They'll keep track of this in separate Cost Center (hopefully to be reimbursed later). Examples: headsets, etc. Let Mike know if any training is needed!</p> <p>Administration is impressed by faculty – have dug in and started working on alternative modes of delivery. Mary also thanked administration for their effort and assistance. Great to have mentors for 2 new PN faculty this 2nd half of the semester.</p> <p>Karleen has sent out directions for Zoom which is very helpful. Please share with students! Need to log in with star ID and password as shown in the directions.</p> <p>Jen shared a concern of faculty: faculty who had no previous online courses are receiving emails from students asking how they will navigate an online course? They didn't sign up for online class. There are guides for D2L online - D2L Orientation Course is there for all students; encourage to download Pulse app to phone. Tina will add her tools' videos to the D2L Orientation Course.</p> <p>Chancellor's office related that essential service will be kept open – library, testing center, ASC, - for students who need them. Testing centers may have more or maybe less demand!</p>

		<p>Another concern is overload for ProctorU. ProctorU needs to know the increase of students. Faculty may have work open for students in our classes, but nothing can be due until after the 30th.</p> <p>OCHS: Mike did send an email out and has sent some questions out as well. Concern is that some of the HS's may come back, some may come back as online format, etc. We can't control the HS environment! Would be good to have alternative plan in place in advance. Mike will let this group know once he hears something. Mike is open to suggestions!</p> <p>Wondering about incompletes – yes, use this if they can't complete the course work. Some may withdraw; questions about if that will stay on their transcript. If 10-15 incompletes in one class, that's a lot of extra work for faculty! Mike agrees that is above and beyond and hopes there will be some type of compensation...</p>
3. QIP	Mike/Dorinda	Updates? Mike submitted our response for faculty portion Part B – largely from the faculty answers provided to the survey in D2L. Haven't thought of or looked at student portion now, due to pandemic- on hold.
4. Lynda.com	Stacey/Angie	Possible demonstration? What does the committee think about purchasing a 1 year subscription for \$10,000? On hold right now.
5. Test proctoring	Stacey/Mike	Should survey questions for online test proctoring be included in the annual technology survey? Updates? On hold right now.
6. Other Items?		
7. Adjourn		