



Meeting Name: **eLearning Committee**

Date & Time: **April 15, 2020 1:00PM**

Campus & Room #: **VIRTUAL Only**

Agenda

Topic	Responsible Party	Discussion/Outcome
Call to order		
1. Review Minutes & Agenda	Tina	March minutes approved.
2. Faculty needs	All	Concerns, problems, unmet needs related to eLearning in light of the pandemic? Faculty adjusted well to online modality. There are more monitors available if faculty want another one at home.
3. QIP sec C	Mike	See the PowerPoint. The next section is due May 12. PPT sent with agenda email. This section includes all of student services: IT, library, student services, etc. Mike will be sending this out to all faculty and staff this week or early next week for feedback.
4. Test proctoring	Mike/All	How has Northland's expected demand for proctoring changed? -How does ProctorU seem to be working? Mike has worked with them to set up payment by the college for this semester. Should be set up with an access code for college by the end of the week (students will use this code, and some will get reimbursed for tests they've paid for). Many faculties went away from proctored tests. Testing center traffic has gone way down on both campuses. -Karleen has completed a free trial license for Respondus Monitor through May. Nursing faculty are trying it and so far one student has completed it for Dorinda. However, it's taking a long time to get the recording back (12 hours as of this meeting). For programs requiring a laptop, they might want to update the web page with laptop requirements to include a web cam. Deans usually review that page in June and ask faculty. -Could we look at a long-term usage of ProctorU with the college? If we switch to all tests using a Proctor service, it is extremely expensive. Could the differential tuition be used for this? Then wouldn't include campus courses. Mike is hoping new companies will be popping up... Individually can proctor via Zoom but not feasible with an entire class.

5. Fall schedule	Mike/All	<p>Any new information regarding face-2-face versus online classes – number of each, enrollment, likelihood of continuation of face-2-face classes?</p> <p>-Three things going on: 1. what will we be able to do (after May 4) for programs that require hands-on labs. If can't do labs in May, have to figure out when to finish this semester (summer or adjust fall schedules for them). Most can complete this semester as we are doing. 2. Summer-all have moved online if possible. 3. What will happen for fall? Do not know yet. Should probably keep the online back up plan in place if necessary but prefer and will plan for F2F.</p> <p>-Very hard to predict for all enrollment – could go up or down.</p> <p>Any new information regarding overall enrollment? Not looking good yet, but students are focused on finishing spring semester! Summer should be ok for enrollment; many courses are online already in the summer.</p>
6. Other Items?		<p>-Angie shared what the Lynda site contains. License would be \$10,000 for all our employees. If interested in viewing a trial, email Stacey Hron.</p> <p>-No more meetings for this year.</p>
7. Adjourn @ 1:50p		