NORTHLAND
COMMUNITY & TECHNICAL COLLEGE

Meeting Name: **eLearning Committee**

Date & Time: **November 4, 2020   3:00PM**

Campus & Room #: VIRTUAL Only

Agenda

Topic	Responsible Party	Discussion/Outcome
Call to order	3:05p	
1. Review Minutes & Agenda	Tina	Two items below added. Minutes approved.
2. Strategic agenda	Tina	Review the agenda, recommend changes. Changes/editions made in Sept. look fine.
3. D2L feedback	Tina	After review of the changes to D2L that Karleen made, any feedback? Content moved to top of drop-down menu under materials and quizzes at top under assessments. Several commented they like the changes. Home page now shows users recent access and help widget. Many don't like how it leads directly to the bottom of the page.
4. State-wide sample course	Tina	Karleen enrolled us, sent an email asking us to review the sample course. How do we use this? Any feedback on the sample course itself? How do we make sure faculty aren't changing the 'master' shell information? Re-load the original course every semester is one suggestion. Would have been helpful as a new online instructor. Has great ideas and good links. Maybe faculty don't need access as an instructor... Just view it and take ideas for our own course. Headers are a nice addition that we can't do in HTML. Maybe Karleen could add some faculty as instructor for those that request that. Someone suggested removing the actual dates in module titles, so they don't have to change dates every semester. Could possibly put the orientation course in this shell for faculty to copy to their course. Pulse app –

5. QIP		Update? Brian isn't able to keep up with this currently.
6. Other Items? Distance MN ORIO course and NCTC ORIO course.		Retain the D2L orientation course (Mary sent the syllabus) AND the NCTC orientation course? Brian received info from Carla at Distance MN and 150 OCHS students were enrolled in the Distance MN orientation course. NCTC only had 2 enrolled for summer and 0 for this semester in our NCTC orientation course. Some are interested in seeing the distance MN ORIO course. Brain will ask if it's possible to enroll this committee in the course. NCTC is only DM college in the distance ORIO course along with OCHS. Jen, Tina, and Angie will form a task group to compare the 2 courses and bring back information.
7. D2L rubrics	Brian	Brian is working to meet with Karen Z and Sherry M to get up to speed on rubrics to determine if they could be used to assess ILOs for the HLC work (use rubric(s) college wide). Angie does use rubrics. Trying to reduce people hours in obtaining the data. Might be an add-on. Jen would like to know how Kaltura is functioning. If we don't go with it next year, she would promote Echo-360. -Mary shared that Sara from ASC has been invited to both faculty MSCF meetings to obtain info on how they can assist students more. Maybe Sara could be part of spring in-service agenda. -ASC is moving away from Kurzweiler license for screen reading. New vendor costs less and provides more licenses! -Respondus Monitor feedback: seems to be working ok.
8. Adjourn	@ 3:5	