



Meeting Name: **eLearning Committee**

Date & Time: **September 8 @ 3p**

Campus & Room #: **VIRTUAL Only**

Agenda: **Jenn, Shamani, Stacey, Mary, Angie, Dorinda, Karleen**

Topic	Responsible Party	Discussion/Outcome
Call to order		
1. Review Minutes & Agenda	Angie	Jennifer motioned, Dorinda seconded.
2. CATT/QIP updates	Brian/Dorinda	QIP Online Student Survey Results and Recommendations (see email attachments: Online Student Service Survey & QIP Survey Notes 6_2021) – follow up with library and admissions to see where they are in the process.
3. Technology-Facility survey results	Angie	For review – Tabled from April's Meeting (see email attachments: Student Survey Summary 2021 & Employee Summary FY22) Anything this committee needs to work on from these results? – revisit small rooms to Zoom for students after we address if there is still a need. Let deans or Stacey know if there is still a need for this through this semester.
4. MSCF Question	Dorinda	Student access to D2L courses – faculty asking for student access before the semester starts. They are wanting to be able to open the course on their own. Items to consider: <ul style="list-style-type: none">• faculty are not on contract until pre-service days, then this would be working outside of the contract/published days for the contract.• Steve is bringing this to shared governance.• If there are students who are on academic watches, they might not get access at the same time as their classmates, and this could be an issue.• From IT/academic (counselors/registrars/etc.) standpoint, this can confuse students due to different course open dates.
5. Other Items?	Angie	D2L Brightspace Perpetual Course Shell for Programs? Angie to send an example to review that is used at MSUM.

	Dorinda/Angie	Plagiarism Checker (Turnitin budget request was placed). If it is approved, we will see how many faculty will use it. It needs to be licensed college-wide (\$4939)
6. Adjourn		October 20 th @3p

**CATT = Campus Academic Technology Teams: monthly system-wide meetings to communicate important changes to academic technologies that affect all campuses*

**QIP = Quality Improvement Plan*