



Meeting Name: **eLearning Committee**

Date & Time: **November 17 @ 3p**

Campus & Room #: **VIRTUAL Only**

Agenda: Angie, Karleen, Tina, Shamani, Mary

Topic	Responsible Party	Discussion/Outcome
Call to order		
1. Review Minutes & Agenda	Angie	Shamani, Karleen
2. CATT/QIP updates	Brian/Dorinda	The November 9 th meeting was CATT meeting cancelled. Nothing new to share. Next meeting is December 7 th @ 3:30p.
3. Other Items?	Angie	D2L Brightspace Perpetual Course Shell for Programs? Karleen emailed an instructional guide/tutorial on 11/01/21 to program directors/coordinators. The tutorial will walk students through self-registration. The ongoing course will be available spring semester.
	Dorinda/Angie	Plagiarism Checker – Dorinda checked with Stacey. We are hoping to be able to do a Professional Development in-service in February. This will depend on when the software is purchased. Updates to come.
	Brian	D2L Brightspace Rubrics In-Services; ILOs to be highlighted. Angie and Dorinda to plan a PD session in February or March to follow-up on the January all-faculty in-service. Karleen stated she will be willing to help with in-services on rubrics. – UPDATE – dates have not been set, but these PD sessions are still being planned.
	Shamani/Mary	There will be a survey going out to students (focusing on the liberal arts for now) to explore course scheduling. This is in effort to make sure that we are accommodating student needs and promoting their course/program success. There isn't a release date yet, but information will be forthcoming.
4. Adjourn	Angie	Next Meeting: December 8 th @ 3p?

*CATT = Campus Academic Technology Teams: monthly system-wide meetings to communicate important changes to academic technologies that affect all campuses

*QIP = Quality Improvement Plan

*ILO = Institutional Learner Outcomes