



Meeting Name: **eLearning Committee**

Date & Time: **March 16 @ 3p**

Campus & Room #: **VIRTUAL Only**

**Agenda:**

Topic	Responsible Party	Discussion/Outcome
Call to order		
1. Review Minutes & Agenda	Angie	Motion to Approve & Second
2. HyFlex Classroom	Stacey Update	Visit went well. Took measurements. Met with faculty. They will be providing price quotes for full packages, and then we can pick & choose what we would like to do. We are waiting on polycom for the Zoom equipment. They are willing to trade in our old Cysco equipment. Several rooms on each campus were visited. We should have quotes this week to the end of the month.
3. D2L Update	Karleen	Reminder – Switch to new D2L course and enrollment import process on March 21 <sup>st</sup> . Karleen has sent email reminders to faculty. She will send another today.
4. Other?	TurnItIn –	Keep on the radar – do a survey to track faculty usage at the end of the semester. Stacey to pull statistics at the end of the semester. – Should we plan for the end of April to avoid end-of-semester rush? – Stacey is sending the technology survey and we can add a question regarding TurnItIn to it.  “Did you use TurnItIn this spring semester? Why or why not?”
	ILO Rubric	Has anyone used the rubric in D2L yet for assessing ILOs and how is it working? – planning to use later this semester. There will also be another PD offering at the end of the month that Karleen will provide.
5. Adjourn	Angie	Next Meeting: April 20 <sup>th</sup> at 3p? Final meeting of the year.

\*CATT = Campus Academic Technology Teams: monthly system-wide meetings to communicate important changes to academic technologies that affect all campuses

\*ILO = Institutional Learner Outcomes

\*NED = Network for Educational Development

\*QIP = Quality Improvement Plan