Meeting Name: **eLearning Committee**

Date & Time: **October 18 @ 3p**

Campus & Room #: VIRTUAL Only

<u>Agenda:</u> Angie, Tina, Dorinda, Karleen, Shamani, Stacey, Mary

Topic	Responsible Party	Discussion/Outcome
Call to order		
1. Review Minutes & Agenda	Angie	Dorinda/Stacey
2. Member Updates	Angie	Current members: Mary A., Angie B., Jenn D., Karleen D., Stacey H., Tina M., ADawn N., Shamani S., Dorinda S.
3. HyFlex Classroom/Zoom Huddle Rooms	Stacey	IT Handout Update – Holly is working on this. Stacey will email when the draft is ready.
4. D2L Brightspace	Karleen	**Pronouns** – a PIE request has been submitted to D2L requesting a change from the open text box. Whether it be a drop down with options to select or radio buttons to check. Other institutions are not enabling Pronouns either due to the open text box which allows for inappropriate messages to be typed. The pronouns that were recommended in the last eLearning Committee meeting included: She/Her/Hers; He/Him/His; They/Them; Ze/Zir/Zirs; Use My Name **Homepages** – all MinnState college and course homepages were reviewed. Many are in need of improvements to meet accessibility standards as well as consistency, usability, simplicity, or predictability for student users who take courses across many of our campuses. The course homepage should have the Announcement tool in the left column as the first thing students see, drawing their attention to directions from the instructor. NCTC already has our course homepage Announcement tool set up that way. More time throughout the year will be spent discussing the two homepage changes with an implementation date of Summer or Fall 2023.

		Quizzes – D2L's top priority of working on the consistency/functionality of end date/time versus login date/time, which causes some confusion to new users, before the new quiz experience becomes permanent next summer. The ability to set the number of questions per page is on D2L's list of fixes and MinnState has expressed the extreme importance of this fix. D2L is aware of the NCLEX question types Nursing faculty have requested, but does not have a timeline on expected availability. **Content** – content tool changes are expected to be ready in the next two years, no definite date. The changes will meet accessibility standards and mimic consistency with the other tools that have been revamped (Assignments, Quizzes). A demo was given on H5P interactive content and linking into the content tool. The product will allow for more interactivity with students, meaning instructors create a piece of information that leads students to think about the information, then click on the next options, where instructors provide more in-depth information depending on where student clicks. **Discussion --** this tool will also follow suite in getting revamped to mimic tool consistency. No timeline yet.
5. Other?	Stacey	LinkedIn Learning – every student and employee is licensed to use it. Reminder that this tool is available. It is also in the dropdown menu in D2L. PD will add to newsletter for November.
6. Adjourn	Angie	Next Meeting: Wednesday, November 16th @ 3.