



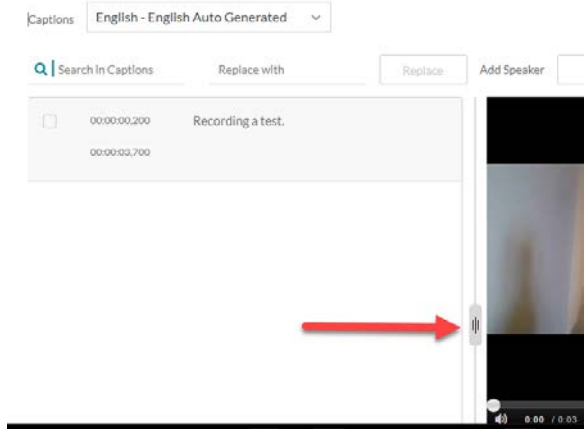
Meeting Name: **eLearning Committee**

Date & Time: **January 18 @ 3:30p**

Campus & Room #: **VIRTUAL Only**

**Agenda:** Angie, Karleen, ADawn, Tina, Jennifer, Stacey, Dorinda

Topic	Responsible Party	Discussion/Outcome
Call to order		
1. Review Minutes & Agenda	Angie	ADawn, Stacey
2. Leadership Member?	Angie	Awaiting new leadership member. Will send minutes to Stephanie in the meantime.
3. HyFlex Classroom/Zoom Huddle Rooms	Stacey	<p>Update on Learning Network Executive Director, Kim Briske visit &amp; the learning opportunity through Educause (<a href="#">Designing Hybrid-Flexible (HyFlex) Courses to Support Multimodal Learning Environments</a>). Did our region find a candidate to attend?</p> <p>Update: happy to meet with us anytime. Training on eLearning rooms over inservice. We have approval to place at least 1 more room on campus, maybe 2 depending on the cost. The workgroup will ask faculty teaching in the rooms for feedback as we plan new rooms. Codex is \$6,000-\$10,000 per room. We can do the installs ourselves over the summer. Equipment will be placed on order after meeting with faculty for feedback. What other rooms would be good on campus (size/layout)? This process will start towards the end of January. Nobody from Northland signed up for the learning opportunity.</p>
4. Student Choice/Multi-Modal courses	Mary/Angie	<p>Student choice (multi-modal) is a new part of the contract that is being trialed. It is where faculty lets the student decide how to attend/participate in a class. This includes online, on-campus, synchronous, or asynchronous. The faculty sets up the course to operate in each mode and the students chose daily how to participate. This would be considered an online course per HLC. Questioning how many Northland faculty are doing this (accounting is, question if respiratory therapy is, anyone else - Caleb? Sara Dupree). We need to keep tabs on who is using this</p>

		<p>format and obtain feedback from the programs/faculty using it. What is the best way to find this information and obtain feedback?</p> <p>Faculty should be talking with their Dean about their modality. This will be tabled for now.</p>
5. CATT Update	Karleen & Angie	<p>Kaltura closed-caption editor enhancement:</p> <p>Slider to resize video if needed.</p> <p><b>Closed Captions Editor</b></p>  <p>Zoom updates:</p> <p>Shared Poll Results will be set to be included in cloud recordings by default as well</p> <ul style="list-style-type: none"> <li>• This includes Advanced Polls including Quiz questions from Poll Library</li> <li>• Can only have 10 active polls or quizzes enabled for any of your meetings but these can be adjusted with a toggle button in the web interface.</li> </ul> <p>Course Delivery Methods:</p> <p><b>Charge to Online Education Committee</b></p> <p>Draft Revisions to Operating Instruction 3.36.1.2 - Media Codes</p> <ol style="list-style-type: none"> <li>Incorporate new "multi-modal" provisions in the recently ratified MSCF contract.</li> <li>Modernize language to reflect "delivery" versus "media"</li> <li>Align definitions with the Higher Learning Commission accreditation definitions for delivery</li> </ol>



		<p><b>Proposed Timeline for Revised Delivery/Media Codes for Fall 2024 Registration</b></p> <p>December 2023 - First review of draft language for delivery codes by Online Education Committee and Technology Council. Share with CATT Communities</p> <p>January 2023 - Second review of draft language for delivery codes by Online Education Committee. Seek Motion from Committee to Council.</p> <p>February 2023 - Council Meeting to Review Motion make Recommendation to Sr. Vice Chancellor for Approval</p> <p>March 2023 - Sr. Vice Chancellor includes on 30 Day Comment and Review Period</p> <p>April 2023 - 30 Day Comment and Review Period</p> <p>May - August 2023 - Implement changes to ISRS and course search tools, reporting/query updates for academic reporting and finance.</p> <p>August 2023 - February 2024 - Informational Webinars - Opportunities for registrars, deans, faculty, students, etc.</p> <p>Fall 2024 Registration includes revised delivery methods</p> <p><b>Review Draft Documents</b></p> <p>Operating Instruction - <a href="#">Delivery Method Codes</a></p>
6. Other?		
7. Adjourn	Angie	Next Meeting: Wednesday, February 15 <sup>th</sup> @330?

\*CATT = Campus Academic Technology Teams: monthly system-wide meetings to communicate important changes to academic technologies that affect all campuses  
 \*ILO = Institutional Learner Outcomes

*\*NED = Network for Educational Development*

*\*QIP = Quality Improvement Plan*