

# Infrastructure Committee Meeting Minutes

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**April 9, 2013**

**12:00-1:00pm**

**Present:** Becky Lindseth, Bob Gooden, Clinton Castle, Mary Fontes, Robbi Brateng, Stacey Hron, Jodi Stassen, Julie Fenning, Scott Foss, Mark A. Johnson, Mark Decker, Wesley Stainbrook (Student Senate), Kasandra Klinkhammer (Student Senate), Linda Samuelson, Cindy Cedergren.

**Absent:** Shannon Boen, Tim Bergerson, Bryan Berger, Andrew Dahlen, Terry Wiseth, Don Campbell, Steve Crittenden, Don Smith, Susan Snedker, and James Retka.

## **COLLEGE-WIDE**

1. **FY14 Fees: Five year plan** – Clinton shared an update from the summary report from Inspec regarding the 5 year parking lot repair plan. Based on the figures, it is necessary to raise the parking fee rates for students and employees to continue to maintain college parking facilities. This will be presented to the Student Senates during the consultation process.
2. **Capital Bonding Project Updates** – Becky shared details regarding Northland's projects currently being reviewed. Both projects scored well in the initial scoring and Becky and Clinton will be presenting to the Board of Trustees next week on the Aerospace Project. More information will be known the middle of May 2013. **ACTION ITEM:** Becky will provide more information as it becomes available.
  - a. Aerospace Project - \$6 Million
  - b. EGF Classroom Initiative - \$750,000
3. **Summer Meeting Schedule** – Committee agreed not to meet in person over the summer break, but will communicate via email as concerns or new ideas come up.

## **EGF CAMPUS**

4. **Bathroom by student services** – It will be completed by the end of next week.
5. **Roofing** – The roofing project that was approved is scheduled to start the Monday after graduation. If we know of anything going on in the cafeteria and the South end of the building it could get noisy and stinky. We may want to move some of those activities.
6. **Switch Gear** – Contractors will be replacing the switch gear above room 510. Power will be off in the South end of the building for about a week at the end of June.

7. **New Server Room** – Server room is ready to get up and running. The change may take some servers out periodically. Facilities will plan with IT for this project.
8. **Telepresence Room** – Demolition on room 129 to begin Monday, April 15, 2013. Room 129 is to be rescheduled. The ITV equipment in Room 129 is to be moved to Room 150 for summer session.
9. **Miscellaneous Parking and Sidewalk Repairs** – There will be some minor repairs to the parking lots and sidewalks this summer.
10. **Administrative and Completion of Student Services Area** – To be completed after budgets are released and funds are identified after July 1, 2013.
11. **Radiology** – Lab will be completed within the next two weeks.
12. **Electronic Highway Sign** – Half of the letters on the sign work most of the time. Bob is going to call the sign vendor to get it fixed or see what can be done.
13. **Dance** – There will be a dance scheduled for April 25, 2013 from 8 pm – midnight in the commons. Student senate is working with student life to host the event.
14. **Graduate Banquet** – Student senate will be hosting the graduate banquet in the commons May 15, 2013. A maximum number of attendees will be 200 due to the capacity of the area. They are trying to work with Lancer to cater the event.

## **TRF CAMPUS**

15. **TRF Signage, Bulletin Boards, Display Case Updates, Poster Hangers** – Clinton has communicated with employees regarding their bulletin boards and has removed the boards that were recommended from the last meeting. New locations were discussed for the poster hangers. More will be ordered as necessary.
16. **Employee Request** – Shelves in Restrooms – Discussion was held regarding installing small shelving in all bathroom stalls, as well as near the sinks. **ACTION ITEM:** Clinton will order and install over summer break.
17. **Facility Access Request** – Julie stated that the Safety Committee meets April 16<sup>th</sup> and will get a recommendation from the Safety Committee regarding the back doors for automotive, autobody, and criminal justice. An update will be provided at the May meeting. **Update: A solution was discussed and will be implemented over the summer.**
18. **Final FY13 Meeting:** Tuesday, May 14, 2013, Rooms **209/545** **(Canceled)**