

Facilities Technology Committee

January 23, 2018

3:00 p.m. – 4:00 p.m., Rooms 290/662

Minutes

Members Present: Shannon Jesme (Chair), Bob Gooden, Stacey Hron, Cory Feller, Mike Curfman, Terry Wiseth, Shad Gangl, Don Campbell, Clinton Castle, Curtis Zoller, Nancy Carda, and Lisa Gunderson.

Members Absent: Tiffany Beneda, Kristi Lane, Brian Huschle, Joel Ziegler, and Julie Fenning

1. **EGF Employee Lounge:** An update was given on the EGF Employee Lounge location and the timeline the move will take place.
2. **Contracts / Lease:** An update was given regarding the possible TRF leasing opportunity. **Action Item:** Shannon will provide more information at the next meeting.
3. **OER / Textbook Task Group:** A discussion was held regarding the Textbook Task Group. Shannon is looking for volunteers to serve on this task group. **Action Item:** Shannon will send out a notice for volunteers and hold a meeting with them to discuss.
4. **EGF Project:** Bob gave an update on the EGF projects that are happening.
 - a. **Science Labs:** The BID was sent out the week of January 23, 2018 with the closing to be in February. The work will start the Monday after graduation.
 - b. **Roofing Project:** Grant City of St. Cloud received the bid. 2018 the southeast end, art room, receiving, and the courtyard will be completed in phase two. Action Item: Two sections will be left to complete in 2019.
 - c. **X-Ray machine:** An update was given regarding the x-ray machine that was damaged when the water line broke in the Rad Tech lab.
5. **TRF Project Updates:** Clinton gave an update on the TRF projects that are happening.
 - a. **Detour:** A discussion was held regarding the detour that will be taking place while the city of TRF is fixing the road. The project is set to be done the end of July.
 - b. **Bike path:** A discussion was held regarding the bike path that will be installed while the city is redoing the road.
6. **Technology:** Stacey gave a technology update.
 - a. **Windows 10:** All computers and labs are updated with the Windows 10 operating system.

- b. **Minnesota State domain change:** An update was given regarding the Minnesota State domain change. All the state email address and URL's have be cut off on February 5, 2018.

7. Meeting Schedule – Third Tuesday of the Month at 3:00 p.m. when possible.

- a. **February 20, 2018 Rooms EGF 290 / TRF 662**