

Facilities Technology Committee

March 12, 2018

3:00 p.m. – 4:00 p.m., Rooms 290/662

Minutes

Present: Shannon Jesme (Chair), Bob Gooden, Cory Feller, Terry Wiseth, Shad Gangl, Clinton Castle, Lisa Gunderson, and Julie Fenning

Absent: Tiffany Beneda, Stacey Hron, Mike Curfman, Kristi Lane, Brian Huschle, Don Campbell, Curtis Zoller, Nancy Carda, and Joel Ziegler.

1. **Food Service Update** – Shannon Jesme reported that food service is in place through the last day of finals. Any catering events on the EGF campus will be outsourced due to staffing issues. Bob and Clinton will work with them during their exit.
2. **Head Start** – Shannon Jesme reported that the lease is under review by both parties.
3. **TRF Commons & Cafeteria Refresh** – Shannon Jesme
 - a. **Furniture** – Freshen up the bookstore store front, rugs in commons are deteriorating. Furniture has stains. Easier for facilities for take downs and set ups. Foundation would like a new brick wall. Maybe get a group together to work through refresh of the cafeteria, Gunderson Commons, and main entrance.
 - b. **Holiday Decorations** – TRF would like new holiday decorations. Shannon will put a group together to purchase holiday decorations. New tree, wreaths, coordinated into student services.
 - c. **Cafeteria Refresh** –Need to refresh with some colorful art. John Leopold recommended Lisa Gunderson's art. Lisa has put together a portfolio for the committee to select some art. The goal is to celebrate one of our own and freshen up tired art pieces.
4. **Technology Updates** – Stacey is on vacation. No access to email.
5. **EGF Project Updates** – Bob Gooden
 - a. Contracts finished this week for science labs and roofing projects. They can start ordering materials and preconstruction meetings will start. Staging will begin last week of school. On schedule.
 - b. **Sprinkler Head Break in Rad Tech** – Included the work in the bids for the science projects, to repair wall in Rad Tech lab.
6. **TRF Project Updates** – Clinton Castle

- a. **Remodeling in Bookstore and Receiving and Freight** – Still need to finalize some details regarding managing freight deliveries.
- b. **New Media Classroom** – redeveloped for general purpose classroom, with English having the priority.
- c. **Head Start** – They will be on campus beginning in August. Facilities is working to relocate offices in that space to the 600 area. Need to relocate adult education will move to 735, ITV room will move to 635. There will be some remodeling happening including, remodeling entry, small bathrooms, door access, and outside green space. Headstart will provide fence and any play equipment. Facilities will establish a drop-off road. These costs will be fit into the lease. Furniture will be provided by head start.
- d. **HEAPR** – Hoping that the security, ADA, and HVAC in theater could be funded.
- e. **College Rummage Sale** – TRF would have a need. Could have it at the airport? Should have prior to June to minimize detour trouble/delays. More discussion is necessary.

7. Items from the Committee – None.

8. Next Meeting – April 16, 2018 at 3:00 p.m.