



Facilities Technology Committee Minutes

Monday, April 15, 2019

3:00 p.m. – 4:00 p.m., Rooms 290/461B/AC16

Members Present: Shannon Jesme (Chair), Don Campbell, Clinton Castle, Mike Curfman, Cory Feller, Bob Gooden, Stacey Hron, Brian Huschle, Jason Pangiarella, Joel Ziegler, Curtis Zoller, and Colleen Kukowski (recorder).

Members Absent: Tiffany Beneda, Braden Bohl (student), Nancy Carda, Donald Goven (student), Shad Gangl, Lisa Gunderson, Lucas Willand (student), Terry Wiseth, Jodi Stauss-Stassen, and Joshua Wolbeck (student).

1. Approval of minutes: Committee approved the minutes as written.

2. Food Service: Food service updates were given on the following areas.

- a. Suggestion Boxes: The suggestion boxes are placed by each food service area. These boxes will remain out for a few weeks then the Fiscal committee will review the comments and share the report with this committee.
- b. Student Survey: The Fiscal committee approved the student food service survey. Jason will send out a survey monkey to the students on Tuesday, April 16, 2019. ACTION: Jason will bring back the results of this survey to the committee.
- c. EGF, Eastside Eatery: The EGF K-12 will continue to being the food service on the EGF Campus.

3. EGF Project(s): Bob gave an update of the project(s) that are taking place on the EGF campus.

- a. Student Senate Storage: A meeting will be set up next week with Bob and Jason to go over the details of the student senate storage.
- b. Roof: An update was given on the section of the roof that will be under construction this summer. A pre-construction meeting is set for the week of April 22. The week before graduation the staging will begin with construction starting the week after graduation.

4. TRF Project(s): Clinton provided an update on the TRF campus projects.

- a. Moving the Welding Instructor office: A discussion was held regarding moving the welding instructor's office. There will be equipment that is being moved in the welding shop. With moving of the equipment, ductwork, ventilation hood, etc., the cost associated with moving the office will be looked at once this is completed.
- b. Motorized vehicles on the trails: PENDING

- c. Percent for Art Project Update – Aerospace Site: An update was given that the percent of art project is 100% complete.
- d. Theater Project: An update was given on the theater project. On April 16th the air handler will be in and running. The cooling exchange is scheduled for the 22nd however it works best to test the system if the temperature is at least 55-60 outside. The house lighting is scheduled to be installed on the 18th & 19th.
- e. Signage: An update was given regarding the signage. A decision was made that a sub-committee would be formed to research signage for the digital sign out front and commons to be more effective for campus. ACTION: Sub-committee set up a schedule for completion and start of the project this summer.
- f. Fitness Center: A discussion was held regarding the TRF Fitness Center. President Council has approved to expand the fitness center and add an office space to the area. A sub-group was formed of Paul, Clinton, Shannon J, Mike/Jim, Brenna Dallager (student), and a faculty (Joel will provide a faculty name) to work on this project over the summer.

5. IT: Stacy gave an IT update on the following.

- a. Student Senate: IT has met with student senate for a consultation to raise technology fees.
- b. Student Survey: The student were encouraged to fill out the survey and provide ideas on what they would like to see on campus.
- c. EGF Projector: A new projector has been ordered of the EGF commons. The projector is installed and they are working on getting it programmed.

6. Concerns from the committee: A discussion was held regarding the use of the old TRF furniture from the commons.

7. Beach:

- a. **Summer 2019:** Effective Teaching and Learning Lab Project
- b. **Student use Furniture – Aerospace:** Fall 2020

8. Next meeting: The next meeting was moved to Monday, May 13, 2019 @ 3:00 p.m., in room 290/662/AC16, so all faculty could attend before summer break.