



Facilities Technology Committee Minutes
Tuesday, December 17, 2019
3:00 p.m. – 4:00 p.m., Rooms 290/662/AC16

NORTHLAND
COMMUNITY & TECHNICAL COLLEGE

Members Present: Shannon Jesme (Chair), Tiffany Beneda, Don Campbell, Clinton Castle, Mike Curfman, Cory Feller, Bob Gooden, Stacey Hron, Jodi Stauss-Stassen, Terry Wiseth, Curtis Zoller, and Colleen Kukowski (recorder).

Members Absent: Nancy Carda, Lisa Gunderson, Brian Huschle, Marguerite Nelson (student), Jason Pangiarella, and Joel Ziegler.

1. **Approval of minutes:** Minutes from November were approved.
2. **EGF Project(s):** An update was given regarding the following projects on the EGF campus.
 - a. **Carpet:** The carpet in front of room 150 (entrance G) was completed.
 - b. **Lighting:** The Lighting in the welding shop will be completed over winter break.
 - c. **Cold Storage Building:** Sandman will be coming to complete an assessment of the structure of the cold storage building.
3. **TRF Project(s):** An update was given on the various project that have been taking place on the TRF campus.
 - a. **Student Services:** A new door was hung in the Student Services Area. Completed.
 - b. **Wrestling Room:** The entrance / exit area has been changed. Completed.
 - c. **Athletics:** The athletic display cases and photos have been relocated. Completed.
 - d. **Security Project / ADA compliance:** A discussion was held regarding the security project and the ADA compliance on the four (4) entrances.
4. **Technology:**
 - a. **ABE:** An update was given regarding the new ABE lab space on the EGF Campus. IT will provide support on the computers in the lab with managed printing.
 - b. **On Campus Event Form:** A discussion was held regarding the new on campus event form. This is an online form located in Dynamic Forms. If you have any issues with the form, please contact Shannon Jesme or Stacey Hron.
5. **Digitalization of Percent for Art:** An update was given on the process of the percent for art. Clinton and Shannon will be contacting the artist for more details.
6. **Beach:**
 - a. **Motorized vehicles on the trails (TRF):** Winter/Spring
7. **Next meeting:** January 21, 2019 @ 3:00 p.m. in rooms 149/601/AC15