

FACILITIES TECHNOLOGY COMMITTEE MINUTES

Tuesday, October 27, 2020

3:00 p.m. – 4:00 p.m.

Zoom Call

Members Present: Tiffany Beneda, Nancy Carda, Clinton Castle, Cory Feller, Shad Gangl, Bob Gooden, Lisa Gunderson, Stacey Hron, Jason Pangiarella, Linda Samuelson, Jodi Stauss-Stassen, Curtis Zoller and Colleen Kukowski (recorder).

Members Absent: Shannon Jesme (chair), Don Campbell, Mike Curfman and Brian Huschle.

1. **EGF Projects:** There currently are no projects on the EGF campus to report.
2. **TRF Projects:** An update was given on the following TRF campus projects.
 - a. **Press box:** An update was given regarding the Press Box project. Price quotes are in and the project is set to start in the spring.
 - b. **Backstop:** An update was given on President Bona's Backstop project. The price quotes will be in this week. The current backstop is not wide enough and is not tall enough to cover the area it needs too. This project is set to start yet this fall.
3. **TRF Campus Revitalization:** An update was given regarding the projects that the TRF Revitalization group has been working on.
 - a. **TRF Northland Store Sign:** An update was given regarding the new TRF Northland Store sign. Marketing designed the sign however the metal used is too heavy for the area. **ACTION:** Facilities will work with the Welding Department on a lighter weight material for the letters.
 - b. **New logo N:** An update was given on the progress of creating new the new logo N's to replace the current ones. The TRF Welding department has cut out the metal N's to replace the current ones on all locations. The new N's are cut out and in the TRF Facilities Department. **ACTION:** Facilities is working on how to attach the lights to the N's. Once the lights are attached, they will be ready to install.
 - c. **Theater/Music Walls:** A request was made to revisit this topic. Linda requested to be on this group.
4. **HEAPR Project:** An update was given regarding the details of the TRF HEAPR project. Northland received \$371,000 in HEAPR funds to complete the security project. The security project includes adding/replacing security doors, 70 locks, cameras, ADA access, four entryways, design, and programming the locks. The funds should be released in November so once this happens facilities can start the project.
5. **Bonding Project:** An update was given on the bonding project. Northland is working in the pre-design for next year's ask.
6. **Technology:** An update was given regarding the following technology projects.



- a. **Cisco Jabber:** Over the summer Northland had an upgrade in the phone system. This included Cisco Jabber being added to employees' computers/laptops, so everyone has the ability to answer the phone through the computer.
- b. **VPN:** The VPN software was pushed out to the computers so employees will have access to the N:drive without having to have a remote access log-in installed.
- c. **Phone System:** The phone system was updated over the summer to remove the long-distance code. This has helped with the transferring of calls and call forward across campuses. There are still long distancing restrictions on the phones in the hallways.
- d. **Survey implementation:** Regarding the Facilities Technology Survey all the items have been implemented.
- e. **COVID:** Due to COVID there is a delay in equipment arrival. **ACTION:** Plan accordingly and put in your technology request early.
- f. **Technology Plan:** Northland needs to work on the Technology Plan to go with the Facilities Plan. **ACTION:** If you would like to volunteer to help with the Technology Plan let Stacey know.

7. Items from the Committee:

- a. **Entrance:** A discussion was held regarding opening the doors by the Theater/Music lobby. With the colder weather here, many students are trying to enter through these doors and are not wearing jackets. Jason does have winter coats for any student that is in need. **ACTION:** Clinton and Shannon will check into this topic.
- b. **E-Sports:** A discussion was held regarding the E-Sports. The contract is with the system office attorneys. Once the contract is approved the only information that will be stored in E-Sports is the information that the students provide. E-Sports will have leagues that students can join and the option for students to create their own leagues. Students will need a student email address to participate in a league. All players will be monitored for code of conduct, abuse, and harassment. **ACTION:** Once the contract has been approved Jason will provide the committee with an update.

8. BEACH:

- a. Food Service

9. Next Meeting: Tuesday, December 1, 2020 @ 3:00 p.m. via Zoom/Video Conference

