

FACILITIES TECHNOLOGY COMMITTEE MINUTES

Tuesday, January 26, 2021

3:00 p.m. – 4:00 p.m.

Zoom Call

Members Present: Tiffany Beneda, Don Campbell, Nancy Carda, Clinton Castle, Mike Curfman, Cory Feller, Bob Gooden, Shamani Shikwambi, Stacey Hron (Interim Chair), Jason Pangiarella, Brian Huschle, Linda Samuelson, Jodi Stauss-Stassen, Colleen Kukowski (recorder) and Shannon Jesme (Interim President).

Members Absent: Lisa Gunderson, Shad Gangl, and Curtis Zoller.

1. TRF Projects Update:

- a. **HEAPR Project, Security upgrades:** An update was given on the HEAPR project regarding the security upgrades on campus. This project is to be completed by the end of November 2021.
- b. **Press box/ Back stop:** An update was given on the progress of the press box and back stop for the baseball field. This project is set to be completed mid-May.

2. TRF Campus Revitalization: Sub-committee of this committee.

- a. **TRF Northland Store Sign:** An update was given regarding the new Northland sign that will be placed outside of the TRF Store. The new sign will be vinyl however look like steel.
- b. **New N Logo:** An update was given on the New N logo that was hung in the commons. Project complete.
- c. **Theater / Music Walls / Signage in the theater area:** Action: A committee will be formed to look at these items. Committee members: Shannon, Clinton, Stacey, Linda
- d. **Percent for Art Display Cases:** An update was given regarding the Percent for Art display cases. All the files have been pulled and work will start on the display case next to the civil war case.

3. EGF Campus Updates:

- a. **Carpet:** An update was given regarding the replacement of the carpet in the 300 area. The installation will be completed in sections to keep the traffic flow going as smoothly as possible.
- b. **Surplus Trailers:** An update was given on the surplus trailer on the EGF campus. The college was able to sell all but one in their current condition. One is remaining and is expected to sell as parts.

4. Technology Update:

- a. **EPM11 Reporting:** An update was given on the EPM11 reporting. The retirement date has been extended to March 15, 2021.
- b. **Printers:** An update was given regarding the printers. The college was given a zero-cost lease so all the old printers will be exchanged for new ones.
- c. **Wireless connection:** An update was given regarding the upgrade and replacement of the wireless connection. This project was completed over the winter break.



- d. **Switches:** An update was given regarding the switches that need to be upgraded and replaced.
 - e. **Phone System:** An update was given regarding the phone system and replacement schedule. Phones are scheduled to be replaced in sections now through fall 2021.
 - f. **MFA:** Stacey discussed the need for MFA (Multi Factor Authentication and is asking for volunteers to self-enroll. At this time employees can volunteer for self-enrollment. Timeline being discussed at a system level will be all employees and students will be mandated to enroll by November 2021.
 - g. **Survey:** An update was given regarding the facility technology survey that goes out in March. If there is anything that you would like to see in the survey, please send your ideas to Stacey. Stacey will bring a draft to the next meeting.
5. **Items from the committee:**
- a. **E-Sports:** An update was given regarding the contract and student participation in E-Sports.
 - b. **Softball Field:** A question was asked regarding the score board for the softball field. This item has been priced out and the college needs to plan it in the budget. The cost to install the electrical is \$9,000-10,000 in addition to the price of the score board \$7,000-8000.
6. **Housekeeping:**
- a. Lifts:
 - b. Truck Driving Simulator:
7. **Next Meeting:** Tuesday, February 23, 2021 @ 3:00 p.m. via Zoom/Video Conference

