

## **FACILITIES TECHNOLOGY COMMITTEE MINUTES**

Tuesday, January 25, 2022

3:00 p.m. – 4:00 p.m.

Zoom Call

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- Members Present:** Tiffany Beneda, Morgan Burns (student), Don Campbell, Clinton Castle, Mike Curfman, Cory Feller, Brian Huschle, Shannon Jesme, Amanda Johnson, Jason Pangiarella, Linda Samuelson, Curtis Zoller, and Colleen Kukowski (recorder).
- Members Absent:** Nancy Carda, Shad Gangl, Bob Gooden, Lisa Gunderson, Stacey Hron, Shamani Shikwambi, Jodi Stauss-Stassen, and Joel Ziegler.

1. **Welcome:** Welcome Morgan Burns to the committee. Morgan will be added to the committee to represent the student body.
2. **Campus Revitalization:** Sub-committee updates on the following items.
  - a. **TRF Percent for Art Display Cases:** A meeting will be held this spring to look at further development of the items that should be placed in the cases.
  - b. **TRF Theater / Music Walls / Signage in the theater area:** The music sign is in place and the lighting behind the sign adds so much to the display.
  - c. **Hall of Fame:** The frames are on site. The group is working with marketing to determine what posters to place in the frames before hanging them.
  - d. **EGF exterior sign:** On Hold
3. **TRF Projects:**
  - a. **HEAPR Project:** Security upgrades: An update was given on the security project. Lead times in getting the door frames has pushed this project out to June. With a completion date of the end of the FY.
  - b. **HVAC:** An update was given in the HVAC project. Electric controls are to be switched out in student services and the wrestling area.
  - c. **Fitness Center Equipment:** An update was given on the few pieces of equipment that we received from Moorhead. The racks are in the trailer and will be installed soon.
  - d. **ART:** A discussion was held on the ART outside of the TRF campus. We did receive permission to have these pieces painted. **ACTION:** Clinton will bring details to the next meeting.
  - e. **Spring/ summer projects:** A discussion was held regarding the cement work and the sidewalks.
  - f. **Aerospace:** There was a sprinkler head breakage that happened at Aerospace in the lab.
4. **EGF Campus:**
  - a. **Sprinkler Head breaks:** A discussion was held on the sprinkler head breaks that happened over winter break. Cleanup is done and a safety system is now in place.



5. **Technology Update:** Stacey

- a. **Server rooms:** A discussion was held regarding the server room and the sprinkler head breakage. In the server room currently, there is a wet sprinkler system. A discussion was held about replacing the current system with a dry system. Money from the ARP Grant would fund the cost to replace the system. To replace the system there needs to be structural fire walls, dampers for the dry agent, and the heads need to be switched over. A concern was raised about the expense of rooms EGF224 and ARCH if the sprinkler broke in these areas. **ACTION:** The cost to convert these rooms will be researched.

6. **Housekeeping:**

- a. **Fitness Center & Gym:** A discussion was held on the schedule of the fitness center and gym usage by the different groups. A question was raised regarding who makes the decision on the times groups use these two spaces. Administration looks at all the groups that need to use the space when putting together the schedule. **ACTION:** Proposed time slots for groups can be submitted to Shannon Jesme or Jason Pangiarella.
- b. **Pandemic:** An update was given regarding the pandemic. COVID rate are on the rise. Surgical and KN95 masks are provided at all entrances at all three locations. The masks are for students, employees and anyone visiting the campus. A further discussion will be held regarding the use of space on the campus by external parties. **ACTION:** Shannon will bring information back to the committee after the meeting tonight. Please watch your email for more information.
- c. **NextGen & Workday:** An update was given regarding NextGen and Workday. The finance department and HR will begin testing the programs after July 1, 2022. The plan is that the summer of 2023 student services and financial aid will move to these programs. Workday will replace Marketplace for contracts and purchase orders (PO's). More information will be provided as it is available.

7. **Items from the Committee:**

- a. **Next Meeting:** Spring projects

8. **Next Meeting:** Tuesday, February 22, 2022 @ 3:00 p.m. via Zoom/Video Conference

