

## **FACILITIES TECHNOLOGY COMMITTEE**

Tuesday, March 22, 2022  
3:00 p.m. – 4:00 p.m.  
Zoom Call

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### **MINUTES**

**Present:** Tiffany Beneda, Don Campbell, Clinton Castle, Mike Curfman, Cory Feller, Bob Gooden, Stacey Hron, Shannon Jesme, Amanda Johnson, Jason Pangiarella, Linda Samuelson, Shamani Shikwambi, Jodi Stauss, Joel Ziegler, Curtis Zoller, and Julie Fenning (guest recorder).  
**Absent:** Colleen Kukowski, Morgan Burns (student rep), Nancy Carda, Shad Gangl, Brian Huschle, Lisa Gunderson

#### **1. Campus Revitalization: Sub-committee updates**

- a. **Hall of Fame & TRF Theater / Music Walls / Signage in the theater area:** Waiting for posters to be completed.
- b. **EGF exterior sign:** Has been ordered. Will have an installation schedule soon.

#### **2. TRF Projects Update: Clinton**

- a. **Cafeteria / Kitchen Updates:** A new gate is being installed in the TRF Northland Market. Scheduled to be installed over the summer. Stacey is looking into a new POS system with new features for food service. Will better serve students as it will be able to process gift cards, online ordering, etc. They are researching to ensure it aligns with Minnesota State policies. This new system would create more options for the aerospace site as well. More to come.
- b. **Fitness Center Equipment:** Facilities has installed one equipment rack and plans to install the second one soon. These were purchased from Moorhead and fit well in the space. They will also be recovering some equipment pads as well. Looking at a new vendor for that work.
- c. **Spring/ Summer Projects:** Clinton provided a list of projects: 600E entrance will be complete in June. Adding exhaust fixtures in the welding lab. Clinton is confident Northland will be funded for HEAPR for the airport roofing project. Once confirmed, he will begin planning for that project. Other projects include the ball field press box painting and landscaping, as well as the bathrooms by the gym will be updated. The Minnesota Present for Arts project outside the theater area has been approved for new painting, as well as maintenance to the rock benches outside the main entrance.

#### **3. EGF Campus Updates: Bob**

- a. **Server Rooms on both campus:** Projects are in progress. Architect is working on creating a plan for additional structure to support the new foam/chemical fire suppression system within the server rooms.
- b. **Parking Lot –** Bob is working on bidding the project for repairs to the east half of the south parking lot.
- c. **Outdoor signage –** Signage has been ordered.



- d. **Spring/ Summer Projects:** Bob's projects included updating furnishings including carpet, painting, and ceiling tiles over the summer.
- 4. **Technology Update:** Stacey
  - a. **Hyflex Classrooms:** Stacey just received a quote from the vendor regarding updates to the classrooms. She has scheduled a meeting with NETS to discuss the connection needs and will then meet with Jodi and Shamani to finalize equipment purchases.
  - b. **Technology Survey:** Stacey shared the draft of the technology survey. **ACTION:** She will distribute for everyone to review and make comments. She plans to send it to all employees on April 4<sup>th</sup>.
- 5. **Housekeeping:**
  - a. **Workday update:** Shannon gave a brief update on the Workday project. She has a meeting in April to begin training and working on implementation of the program.
  - b. **Online Bookstore Portal Update:** This is ready for summer semester.
- 6. **Items from the Committee:** None
- 7. **BEACH:**
  - a. TRF Art
  - b. TRF Percent for Art Display Cases:
  - c. TRF HEAPR Project update: Security upgrades - July
  - d. TRF HVAC: APRIL
- 8. **Next Meeting:** Tuesday, April 26, 2022 @ 3:00 p.m. via Zoom/Video Conference

