

FISCAL COMMITTEE

Thursday, January 13, 2021

3:00 p.m. – 4:00 p.m.

Zoom

Agenda

Members: Shannon Jesme, Stephen Nelson, Brenda Bruggeman, Shelley Koerber, Brent Braga, Teresa Mattison, Tracy Boman, Stacey Hron, and Julie Fenning (recorder).
Absent: Ben Hoffman

1. **HEERF Update** – Shannon reported on the status of HEERF funds, equipment coming in, etc. She held back between \$200,000 and \$250,000 in case there was a large expense due to the pandemic. She had \$179,000 aside for testing. That amount was high, as less expensive tests were purchased and less tests were needed. Shannon believes these are extra funds. Leadership is proposing to use these funds for two projects: change out the water sprinkler fire suppression in the two server rooms with a dry agent, as water would destroy the servers, and updating two classrooms with better technology for hyflex courses. The left over will be added to tuition revenue lost. The online budget request process opens tomorrow. They will look at those requests as well. Trisha shared the spreadsheet via Zoom. Leveraged equipment has been matched for two years due to the Marvin donation of funds to purchase equipment for a technical program.
2. **2022 Work Plan** – What is the next project for the committee? Ideas included food service, scheduling software for division chairs. Stacey provided an update. She is looking at a software that integrates with the room scheduling system. Stacey will connect with Shamani to see if we can pursue again. Faculty need a software to assist with scheduling. **ACTION:** Stacey will provide an update at next meeting.
3. **Kitchen Update** – Look at what the kitchen in EGF could look like if self-running. The TRF kitchen does not break even but provides an important service to students. **ACTION:** Shannon will bring TRF kitchen financials, first half of the year and pre-pandemic to the next committee meeting.
4. **Items from Committee** – None.
5. **Adjournment** – 4:00 p.m.

