

President's Administrative Council Minutes
November 9, 2006

Present: Shari Olson, Dennis Paesler, Ron Dvergsten, Mary Fontes, Mike Normandin, Bob Gooden, Anne Temte, Kent Hanson, Cindy Cedergren, Stacey Hron, Kirsten Melby, Clinton Castle, Dennis Bendickson, Bonnie Stewart. Guests – Sally Grans, Ken Oas (Office of the Chancellor); Some members who are not directly involved in facility planning chose to miss this meeting.

Sally Grans, System Director of Facilities and Programs, OOC, presented information on Master Facility Planning. Her PowerPoint presentation and handouts outlined the process of facility planning in detail. She shared system-wide and college data regarding space utilization, repair and replacement reporting, and facilities condition. She noted that NCTC may not be coding all repairs to the appropriate R & R cost centers. Regarding space utilization, she reported that TRF Campus indicates 73% room usage; EGF Campus 75% room usage. (below average on both campuses) – we need to update our data in the system to make sure we have accurate usage reflected.

Request for Proposals for a new college Master Facilities Plan will be developed soon. The proposed timeline for NCTC: January – RFP's out; Anticipated Fall '07 completion.

Cindy Cedergren, Recorder