



Northland Community & Technical College President's Cabinet Meeting

Friday, April 13, 2007
EGF Campus, Room 106
9 a.m.

MINUTES

Attendees: Anne Temte, Kent Hanson, Shari Olson, Bonnie Stewart, Becky Holthusen, Cindy Cedergren

Topic	Responsible Party	Discussion/Outcome
1. Seasonal Lay-Offs	Becky Holthusen	May 25 th was determined as the seasonal lay-off date for seasonal employees.
2. Pipe Ceremony	Becky Holthusen	Discussion was held regarding a request for a pipe ceremony with the All Nations Club event planned at TRF on April 27 th . Becky was asked to contact MnSCU officials regarding the concerns raised by Cabinet members before a decision is made.
3. Roseau Budget	Anne Temte	It was determined to preserve \$15,000 unspent funds (budgeted for rent) in the FY07 budget for marketing the Roseau programs.
4. Donor Option	Shari Olson	Shari brought up an idea that would allow donors to the Foundation to designate their contributions to institutional work study, to help support student employment needs, and assist the college in funding the necessary work study positions.
5. FY07 Budget Review	Cabinet	The group reviewed current balances in the FY07 budget and determined where funds would not likely be spent before year-end.
6. White Earth Nursing Program		It was determined that Sue Field, Becky Holthusen, Bonnie Stewart, Jeff Thomas, Gene Klinke should meet to review the White Earth program grant and where expenditures are being coded.
7. FY07 Budget Reductions		The Academic Deans will be asked to reduce the unspent budgets and present their recommendations at the April 19 th Cabinet meeting.

8. Proposed Personnel Parent Account Structure	Becky Holthusen	Becky explained the current and proposed structure that she and Dennis Paesler have developed. The Cabinet supported the proposed structure, with a few changes made. Becky explained that the use of a vacancy module in ISRS will be helpful in budgeting for future personnel expenditures.
9. FY08 Budget		At the PAC meeting on April 26 th , Dennis Paesler should present a proposed FY08 budget based on assumptions from the state.
Next Meeting		April 19 th , EGF Campus, Room 421A, 8:30 a.m., with Deans and Facilities Supervisors to begin reviewing the FY08 budget request lists.