



President's Cabinet Meeting Minutes

Monday, October 22, 2012

TRF 735; EGF 129; AC 13

9-10 a.m.

Members Present:

Rocky Ammerman, Clinton Castle, Cindy Cedergren, Steve Crittenden, Dean Dalen, Mary Fontes, Bob Gooden, Stacey Hron, Shannon Jesme, Dan Klug, Becky Lindseth, Jim Retka, Gerry Schulte, Jodi Stassen, Anne Temte, Jason Trainer, Curtis Zoller

Absent: Gene Klinke, Ron Dvergsten

Guests: Julie Fenning

Topic	Responsible Party	Discussion/Outcome
1) Prep Work for MnSCU Hazardous Waste Compliance Visit	Fenning	<ul style="list-style-type: none">Julie Fenning presented background and need to prepare for a MnSCU Compliance Visit (to be scheduled sometime in Dec.)Each supervisor will be given a packet with directions; to be completed by all employees under their supervisionThis process can be done in person or via email with supervisees.Completed worksheets for each area of the college is due to Julie by Nov. 30An earlier deadline may need to be imposed if MnSCU sets the compliance visit early in December, to allow Julie time to compile the information submitted.There are serious financial consequences from the MPCA if we are found to be in code violation; MnSCU will no longer cover fines for individual colleges.There will be a hazardous waste pick-up done next week at all 3 sites. Julie will communicate the exact dates to the appropriate employees once confirmed.
2) MnSCU Budget Request	Temte	<ul style="list-style-type: none">President Temte reviewed the proposed MnSCU budget request to the legislature, (tagged as "Working Together for Minnesota's Prosperity"), which was endorsed by the Board of Trustees last week.President will share the powerpoint with CabinetProposal addresses three "buckets":<ul style="list-style-type: none">Advance competitiveness of Minnesota's workforce:<ul style="list-style-type: none">Internships & apprenticeshipsLeveraged equipment program

		<ul style="list-style-type: none"> ○ Faculty-driven educational innovations ▪ Increase access and affordability <ul style="list-style-type: none"> ○ Meet critical needs in high-demand, high-growth professions ○ Drive efficiencies to hold tuition down & improve quality ○ Modest tuition increases (\$145 for full-time students) ○ Complete a statewide scholarship campaign ○ Provide access to state grant program for part-time students ▪ Accelerate completion <ul style="list-style-type: none"> ○ Increase student retention and completion ○ Expand PSEO and concurrent enrollment ○ Provide competitive compensation to retain talented faculty and staff needed to ensure student success • Biennial Budget Request – FY14 - \$40 million (7.3% increase) FY15 - \$57 million (2.9% increase); total \$97 million
3) Leadership Council Update	Temte	<ul style="list-style-type: none"> • President Temte reviewed discussions regarding diversity <ul style="list-style-type: none"> ▪ She will share documents with Cabinet ▪ Cabinet members are encouraged to view three webinars recommended by the system office; links will be sent to Cabinet. ▪ Other in-house diversity training and workplace climate survey is available through MnSCU upon request • Board of Trustees approved a maximum \$145 (for Northland, a 2.8%) increase in tuition per full time enrollment <ul style="list-style-type: none"> ▪ We will likely propose that increase for NCTC • Cabinet will begin discussions in Nov. on any proposed increases to student fees for next year • President Temte touched on the 28 strategic framework metrics on the MnSCU dashboard • President Temte will share much of this information with Shared Gov. Council in November.
4) Update on Liberal Arts pathways	Huschle	<ul style="list-style-type: none"> • Brian reported on AASC's recommendation to eliminate the 29 emphasis areas and reduce to three pathways: <ol style="list-style-type: none"> 1) Communication and Human Services 2) Social and Behavioral Sciences 3) STEM

		<p>Content is being reviewed by AASC in November</p> <ul style="list-style-type: none"> • Brian asked if Cabinet members had any concerns or questions. He noted that the proposed education degree could fall under all three pathways.
5) Dec. 24 & 31 Staffing	Schulte	<ul style="list-style-type: none"> • Gerry inquired about the level of staffing needed for Dec. 24 & 31, since his staff are requesting leave. • It was noted that, as in past years, we have required minimal staff; doors remain open for public traffic; offices that are closed due to no staff on duty should post signage, and/or post notices on the announcements page on the website. • This will be revisited at the Nov. 8th meeting, after supervisors learn of their staff's vacation requests. • There will be no early release of staff who are working on those dates.
6) Sound problems with polycom	Lindseth	<ul style="list-style-type: none"> • Becky stated that the volume coming through Room 129 needs to be checked into, as today's conversations from TRF were difficult to hear. • Stacey Hron will check into this matter.
7) Academic Coordinator Position; Marketing dept. staffing	Temte	<ul style="list-style-type: none"> • Discussion is being held with Kent and the academic deans • Input is being collected from the Deans • May result in the posting of an academic coordinator position this fall • Discussions are occurring regarding a possible addition to marketing staff.
Meeting Adjourned @ 10 a.m.		
Next Meeting Date	Thursday, Nov. 8, 2012; TRF 735; EGF 129; AC13	