



NORTHLAND
COMMUNITY & TECHNICAL COLLEGE

President's Council Minutes

Thursday, October 19, 2017 from 9:00 a.m. to 11:00 a.m.

Location: EGF Room 290 (TRF 662 First Hour)

Present: Dennis Bona, Curtis Zoller, Mike Curfman, Carey Castle, Brian Huschle, Lars Dyrud, Mary Fontes, Jodi Stauss-Stassen, Kristi Lane, and Julie Fenning, recorder.

Absent: Shannon Jesme, Jim Retka, Chad Sperling

1. President's Report

- a. **State of the College** – Dr. Bona shared that the State of the College Luncheon was at 11:30 a.m. The meeting will end at 11:00 a.m.
- b. **Guest Speaker** – Henry Tweten was invited to speak to administration about the history of what is now the Northland Community and Technical College East Grand Forks campus. The one-hour presentation was recorded.

2. **January In-service** – Brian Huschle requested final approval on the format for the spring faculty in-service. Dr. Bona shared that at a recent Shared Governance Council meeting, it was agreed that it was important to bring faculty together in the fall, but not necessary for the spring in-service, especially since roads and weather conditions can be dangerous. Brian shared that the “President’s Address” would be streamed live, but that all other presentations would be repeated on each campus, with only the presenters traveling between campuses. This format was approved. Lars Dyrud will be managing another 50/50 raffle event for the Engelstad Challenge.

Dr. Bona shared that faculty were surveyed regarding the in-service and questioned if the staff were also surveyed. **ACTION:** Brian will connect with Peggy Rogers and Dorinda Sorvig. It was agreed that the staff should be surveyed if they were not included in this faculty survey.

3. **Foundation** – Lars Dyrud shared that the balance of the Englestad Challenge is up to \$27,000.

4. Academics – Carey Castle and Deans

- a. **BOT Teacher of the Year Award Nomination** – Jeffrey Bell, Biology
- b. **Pioneer Mascot Logo** – Carey Castle shared that he is still seeing the unapproved Pioneer mascot logo around Thief River Falls. It was agreed that a new mascot logo was needed. **ACTION:** Carey will schedule a meeting with Chad Sperling, Mike Curfman to develop a process for widespread input.
- c. **Strategic Planning** – Carey Castle shared that there is one last chance for input. A session has been scheduled on each campus on October 25th. Carey will have Delore attend the November 1st President’s Council meeting to provide an update and outline the next steps.

- d. **Strategy/Program Idea for the Ag Programs** – Curtis Zoller – This item will be discussed at the next meeting.
 - e. **Sale of SIM Trailer** – Brian Huschle requested final approval to sell the SIM trailer. Approved.
 - f. **Campus Management Reporting:**
 - i. East Grand Forks – Brian Huschle
 - 1. Office Furniture Requests – Stand Up Desks – This item will be discussed at the next meeting.
 - ii. Thief River Falls – Mike Curfman – due to time, Mike Curfman did not report.
- 5. Human Resources** – Kristi Lane shared that reference checks were being completed on the OAS position at the aerospace site and that the IT position was in progress. The timeframe for sabbatical requests is Tuesday, October 24th through Wednesday, November 15th.
- 6. Student Services** – Mary Fontes shared that fall enrollment continues to be down 8%. Spring is currently up compared to last year.
- 7. Finance and Facilities** – Shannon Jesme was absent. Dr. Bona shared that NCTC did trip a trigger due to predicting flat enrollment, while seeing a decrease of 8:%. NCTC must resubmit an operational budget showing the reduction in tuition.
- 8. Policies & Procedures** - None
- 9. Adjournment: 11:00 a.m.**