

President's Council Agenda

Wednesday, November 1, 2017 from 9:00 a.m. to 12:00 p.m.

Location: TRF Room 662 (EGF 290)



NORTHLAND
COMMUNITY & TECHNICAL COLLEGE

Present: Dennis Bona, Carey Castle, Mike Curfman, Shannon Jesme, Jim Retka, Kristi Lane, Lars Dyrud, Brian Hushcle, Mary Fontes, and Julie Fenning (recorder).

Absent: Jodi Stauss-Stassen, Curtis Zoller, Chad Sperling

1. President's Report – Dennis Bona

- a. **Articulation Agreements** – Dr. Bona shared that there are several articulation agreements that will be expiring in the near future. **ACTION:** Carey Castle is working with the institutions to update.
- b. **UMC** - Mary Holtz-Clause, Chancellor of U of M Crookston has received permission from her board to enter into a joint admissions program with Northland. This will be more involved than the usual 2+2. **ACTION:** Julie will schedule a meeting with Dennis, Carey, Mike, and Brian to meet with UMC and discuss the programs. Holtz-Clause is also interested in working with athletics and recruiting our athletes.
- c. **Championship Games** – The volleyball and football teams are playing games this weekend in Brainerd. Volleyball plays Friday and Saturday. The football team plays the championship game on Saturday. Dr. Bona will be attending.
- d. **Workplace Solutions** – Dr. Bona shared that the presidents involved in our enterprise zone will be meeting the Sunday prior to the Leadership Council meeting. The discussion will include determining boundaries of the service zones.

2. Foundation

- a. **Engelstad Challenge** – Currently we are over \$28,000. The annual fund raising letter will be going out this week.
- b. **Business After Hours** – The Blue Moose has agreed to partner with Northland and will cover the cost of the food and two drink tickets. The event is December 21st on the EGF campus. During the November Business After Hours, Lars will be making the pitch for the event. All employees will be invited to the event.
- c. **Scholarship Opportunity** – Lars shared details about a new scholarship specifically established to encourage students to enroll in high-demand programs: advanced manufacturing, agriculture, health care services, and information technology. Brian Hushcle is interested in working with Lars for his manufacturing program. Four hundred scholarships of \$2,500 each will be awarded throughout the State of Minnesota. Mary will forward information to student services staff as well.

3. AED Training/Emergency Procedures – Andy Mueller/Cory Feller 9:30 a.m. – 10:00 a.m.

- a. Andy Mueller provided training on the Automatic Emergency Defibrillator.
- b. Cory reviewed the public address system process.

4. Strategic Planning Next Steps – Carey Castle/Delore Zimmerman 10:00 a.m. – 11:00 a.m.

- a. Delore Zimmerman from Praxis Strategy Group provided draft mission and vision statements to the group. New ideas were discussed, and Delore will be invited back. **ACTION:** The team should draft a 12 words or less vision statement and email to Delore by Friday. “What do we want to be?”

5. Academics – Carey Castle and Deans

- a. **Assessment Update** – Carey Castle announced that he will be signing up a team from Northland to participate in an assessment academy. He is currently working to create the team. He would like Karl Ohrn, academic coordinator, and Jodi to volunteer for the work group, along with a

staff and faculty member. The academy will begin in the spring 2018 cohort. The goal is to develop and build an assessment program for Northland. Carey stated that there is a four year commitment, team members will attend the annual HLC workshops, round tables, and online meetings.

- b. **Perkins Funding Discussion** – Carey Castle shared that Perkins funding was not designed to fund salaries for positions long term. It allowed funding new positions until they could be supported by general funds. He is recommending that we begin to think about gradually shifting these funds and spend them on technical programs and equipment. Dr. Bona stated that due to the current state of the budget, there is no plan to make adjustments in the next two years.

ACTION: It was suggested to fund the new position in the ASC with Perkins funds, and switch to general funds for the existing CLA position. More discussion is needed.

- c. **Strategy/Program Idea for the Ag Programs** – Curtis Zoller was absent.

- d. **Campus Management Reporting:**

- i. **East Grand Forks – Brian Huschle**

- 1. **Office Furniture Requests** – The requests for stand up desks was discussed again. There were several concerns and suggestions brought forward. It was determined that an annual budget of \$5,000 (college-wide) would be established. Kristi Lane will be the point of contact for all requests, for prioritizing and approval. Kristi will work with Cory Feller for all ordering. Cory will work with the respective facilities director for installation.

- ii. **Thief River Falls** – Mike Curfman shared that tomorrow will be honor choir, with 120 students here. Check out their performances!

- 6. **Student Services** – Mary Fontes shared that fall enrollment remains down by 8%. Spring registrations are up 88 FYE at this time.

- 7. **Human Resources** – Kristi Lane shared that MSCF layoff notices were sent out. Northland did not send any layoff notices. Statewide there were a total of 23. The sabbatical deadline is November 15th.

- 8. **Finance and Facilities** – Time did not allow for this report.

- 9. **Policies & Procedures** – None

- 10. **Adjournment: 12:03 p.m.**