



President's Council

Wednesday, March 6, 2019

10:00 a.m. - 12:00 p.m.

Location: TRF Room 662 (EGF Room 290)

Minutes

Present: Dennis Bona, Mary Fontes, Brian Huschle, Jodi Stauss-Stassen, Mike Curfman, James Retka, Curtis Zoller, Lars Dyrud, Chad Sperling, and Julie Fenning (recorder).

1. President's Report – Bona

a. Leadership Council Update

- i. Governor's Budget Proposal – Dr. Bona shared details regarding the governor's budget. HEAPR was completely funded. New operational funds were funded at a third of the initial request. We should see the House and Senate proposals within the next couple of weeks.

b. State of the City – Thief River Falls – March 21st

- i. **Theme – Public Service** – The featured speakers will be employees from the Pennington County Sheriff's Office, TRF police department, TRF Department, and the TRF Paramedics. The social will begin at 5:00 p.m. with the program starting at 6:00 p.m. in the theater. Service agencies will have booths set up around the perimeter of the Gunderson Commons.

c. **Brand Launch Party Today! – Room 203** Dr. Bona encouraged everyone to attend the launch party.

2. Action Items

- a. **Lockdown Drills** - It was brought up at the Safety Committee that Northland should conduct a lockdown drill more than once a year. **ACTION:** It was determined that a drill would only be conducted in fall semester, but that refresher training for employees would be provided, possibly during in-service.
- b. **7037P Fixed Assets Procedure Review** – Jesme shared edits to the policy. **ACTION:** Approved to move forward to SGC.
- c. **Allocation Framework/Instructional Cost Study Presentation** – Susan Anderson from Minnesota State, will be on the TRF campus on April 18th. She will be conducting informational sessions for President's Council and interested faculty. The presentation will include a deep dive into how various items affect the allocation framework. The Fiscal Committee and Institutional Research committee will be invited. Shannon will provide pizza at the 12:00 meeting. **ACTION:** Julie will send out invitations.

3. Discussion Items

- a. **College Brand and Branding Partnership/Collaborative Work** – Discussion was held regarding sub-branding programs to align with the master brand. There are current logos that were created in partnership with other entities including DroneTec, Vex Robotics. There will also be the design of program and club crests. Chad Sperling will be approving these and if he has any concerns, he will bring to President's Council. **IMPORTANT:** Supervisors need to ensure chad has approved all orders with logos prior to signature.
- b. **Radio Station Communications** – Shannon Jesme shared that Mark Johnson would make college announcements for Northland if he received the information. It was determined that

Paul Peterson would share athletic information; and the President's Council members would share information with Mark as activities are scheduled. Shannon will request a time slot and President's Council members would rotate. **ACTION:** Shannon will ask Mark for a half hour each week.

4. Informational Items

- a. **Earth Day Event** – Brian Huschle requested support for staff and students who would like to do hose organized events throughout the college on Earth Day, April 22nd. They want to do more than picking up trash at each campus. It was agreed to support the efforts and provide a minimal amount of financial support.
- b. **NSF Grant Update** – Curtis Zoller provided a brief update on the NSF grant proposal. All indicators are pointing to the fact that we will be funded. We will have three weeks to respond to a list of questions. March 25th is the deadline for response. Curtis will be working with Shannon and Kristi on budget and positions. The grant is for \$7.5 million over 5 years. The majority of the grant is for personnel expense vs. equipment. Curtis is expecting \$4.5 million to be flowing through Northland.
- c. **Strategic Planning Committee** - Dr. Bona shared that the committee has met and has begun reviewing and prioritizing the enrollment ideas generated through an on-line survey and on-campus focus groups. They plan to narrow the list down to four or five ideas each year to implement. These ideas will be brought back to President's Council to review and assign impact and potential cost. Each idea will be reviewed and answered, and the results will be posted on the website.
- d. **Apple Orchard** – Dr. Bona shared an idea to plant an apple orchard in the north eastern grass lot on the EGF campus. Currently that space is not being utilized and is mowed and maintained by the grounds department. Curtis will share the idea with the Ag program to see if there is any educational value. The apples would be harvested in late summer and Northland could host a community Apple Festival. More discussion is needed.

5. Adjournment 11:58 a.m.