



President's Council

Wednesday, August 28, 2019

9:00 a.m. – 12:00 p.m.

Location: EGF Room 290 (662)

Minutes

Present: Dennis Bona, Mary Fontes, Kristi Lane, Jodi Stauss-Stassen, Brian Huschle, Jim Retka, Curtis Zoller, Mike Curfman, Shannon Jesme, Chad Sperling, and Julie Fenning (Recorder).

Absent: Lars Dyrud

1. President's Report – Bona

- a. **Academic Program Discussion** - Dr. Bona will be sharing details regarding the ETAS, PAET, and MANF programs discussions with the Shared Governance Council at next month's meeting. Faculty are requesting an explanation of what transpired with PAET and these other programs this fall. **ACTION:** Julie will schedule a meeting with Dr. Bona, Curtis, Brian, Jodi, and Mike.

2. Action Items

- a. **Emeritus Status Policy Review** – Kristi Lane – **ACTION:** Julie will bring forward to next meeting's agenda.
- b. **QIP Grant Opportunity** – Mike Curfman requested approval to apply for a Minnesota State grant for work with the new QIP project. President's Council approved applying for grant. Deadline September 28th.
- c. **Volunteers for Business After Hours, Alerus on September 19** – Mary is looking for volunteers to work at Northland's table. Mary, Chad, Kristi, and Dennis.
- d. **EGF Showcase on September 18th** – Mary is on the planning committee for this event. It will be held from 5:30 p.m. – 7:30 p.m. She is looking for volunteers for this as well. She will have a signup sheet in Julie's office.
- e. **OER Grant** – The system office sent out request for proposals for OER projects. This is part of the Z Degree AA pathway. **ACTION:** Brian will see if there is interest from faculty. The deadline is September 20th.

3. Discussion Items

- a. **Faculty In-Service Follow-up** – Curtis Zoller gave a brief overview and felt that overall the event went well. Faculty presented during the event. There was good feedback regarding those sessions and the keynote speaker. There was interest in the Microsoft Teams software. He will plan to do a repeat session during the January in-service if there was enough interest. A survey was sent out to all employees.
- b. **Late Start Classes** – Dr. Bona discussed an idea to have popular courses start a week later in the semester. This might pick up students who come in late, are not able to find classes at other institutions, and students who started at university and decided to change institutions. **ACTION:** Brian, Mike, and Jodi will look into.

4. Informational Items

- a. **New Purchasing Form** – Shannon Jesme shared the new purchasing form for requesting branded merchandise. Forms are completed and are on the website. **ACTION:** Shannon will send out the communication to all employees.
- b. **Marketing Vendor Update** – Chad shared that Universal Screenprint is willing to work on through the onboarding process. They have reached out to Legends, but have not heard back at this time.

- c. **MNOSHA Visit** - Ken Hauer (interim for Don Beckering) from the system office is recommending inviting Minnesota OSHA on-site for an inspection. This is voluntary and not part of the enforcement OSHA. Approved.
- d. **HLC Report Progress** – Brian Huschle shared that the report is in the final stages. He plans to submit on Friday. **ACTION:** Julie will create copies for checkout and place them in the libraries and at the front desk at the Aerospace Site.
- e. **Enrollment** - 8% down. More coming from FBM. Hoping for only 7% down.
- f. **NACEP Accreditation** – Brian shared that Northland was up for reaccreditation (NACEP) for College in the High School. We were not reaccredited. Minnesota State is now requiring NACEP accreditation by 2021-2022.

5. Adjournment 12:00 p.m.