



President's Council

Wednesday, September 18, 2019

9:00 a.m. – 12:00 p.m.

Location: EGF Room 290 (662)

Minutes

Present: Dennis Bona, Mary Fontes, Kristi Lane, Jodi Stauss-Stassen, Brian Huschle, Jim Retka, Curtis Zoller, Mike Curfman, Shannon Jesme, Chad Sperling, Lars Dyrud, and Julie Fenning (Recorder).

1. President's Report – Bona

- a. **Leadership Council Update** – Dr Bona provided a brief report of this Leadership Council Retreat. The system office will be working on the long-term goals and objectives developed by the Board and Chancellor Malhotra.

2. Action Items

- a. **Emeritus Status Policy Review** – Kristi Lane provided information from other institutions. It was determined to ask for faculty input. **ACTION:** Julie will add to the SGC agenda.
- b. **NSF Grant Submission in collaboration with AgCentric and NCAT** – Curtis Zoller was approached by an organization called CASE. Their goal is to increase capacity across agriculture programs. AgCentric would be the partner and fiscal agent. Deadline October 3rd. Approved to move forward.
- c. **Program Sustainability Revisions** – Brian Huschle shared the draft of the new program sustainability tool. This was reviewed and supported by SGC. The President's Council approved the recommended changes.
- d. **Z-Degree Proposal Submission for Northland** – Brian Huschle shared that the legislature is providing funds for a zero-cost degree pathway where a student can obtain a degree without buying a textbook. The grant is for \$100,000. Approved to move forward with application.
- e. **College Committees** – Mary Fontes is the lead on the new Yellow Ribbon Committee. She is looking for participants. **ACTION:** Julie will add it to the Master Committee Chart and the SGC agenda. Curtis/Kristi will participate in the committee.
- f. **Doors vs. Gates for Student Services** – Shannon Jesme presented a proposal to replace the old gates in the TRF student services area. The gates no longer work properly. They priced out a glass wall/door option and new gates with an electronic lift system. **ACTION:** It was determined that the new gates would be purchased.

3. Discussion Items

- a. **HLC Update** – Brian Huschle provided an update on the status of the HLC visit. A final agenda will be shared once he receives it from the visiting team.
- b. **Council Retreat** – Dr. Bona gave an update on the upcoming President's Council retreat. It will be held at the Northwest Technical College in Bemidji. **ACTION:** Please send him any items you would like included on the agenda.
- c. **January In-Service Planning** – Curtis Zoller is working on planning the January In-Service. Please send any breakout session ideas to Curtis. Dr. Bona will travel to each campus for his 30-minute presentation.
- d. **QIP Online Tuition** – Shannon Jesme shared that the system office is sending messaging to the CFO, CAO, and others regarding on-line tuition versus on campus tuition. She wants to connect to make sure everyone is on the same page. Northland needs to justify why online tuition is higher than regular tuition.

- e. **Benchmarking Trip** – A group will be going to Kellogg Community College on October 23rd to benchmark competency-based education practices.

4. Informational Items

- a. **Safety Perception Survey** - Shannon shared that she has received the results of the Safety Perception Survey administered by the system office. She will be reviewing these results with the Safety Committee. Overall nothing alarming in the survey results.
- b. **NW Minnesota Arts Board** – Shannon announced that the lease was approved by NW MN Arts Board. The Arts board will begin leasing the art gallery starting October 1st.
- c. **Online College in the High School** – Shannon is looking into a new model for books to present to OCHS on October 7th.

5. Individual Updates (limited to two minutes)

- a. **Jodi Stauss-Stassen** – Distance MN is coming to Northland next Wednesday, October 7, in EGF for their annual steering committee meeting.
- b. Mike Curfman – No update.
- c. Cutis Zoller – No update.
- d. **Jim Retka** – Coaches were concerned we were not giving enough attention in terms of marketing and press releases. A small assignment was given to Scott DCamp to take photos and write press releases and update the athletic website. Coaches will still update scores and rosters themselves. Workforce Development Solutions has made some changes and we will not be using only one fiscal agent. They are getting close to finalizing the process. Jim encouraged everyone to attend the volleyball and football games this weekend.
- e. Brian Huschle – No update.
- f. **Mary Fontes** – Enrollment Update – Down 6% from last fall. Mary is working through a student conduct issue and reminded all supervisors that they are Campus Security Authorities and that they must report incidents. Cory Feller will determine if the incident is actually reported on our final security report. All forms are available online.
- g. **Kristi Lane** – Kristi gave an update on all open positions:
 - i. NCAT Asst. Director has been posted
 - ii. NCAT Communications Coordinator is in progress
 - iii. NCAT ITS position is in progress
 - iv. NCAT Director position is waiting for final classification from Minnesota State.
 - v. Buyer 1 has been filled. Angela Menge starts on Monday.
 - vi. Advisor position closed last night.
 - vii. Custom Training Rep position has been reposted.
 - viii. Nursing CLA tutor intermittent position is in progressFinished MSCF settlement process. Northland is up for Office of Civil Rights review. She has scheduled planning meeting to start the process.
- h. Shannon Jesme – No update.
- i. **Chad Sperling** – Chad will be participating in the Chamber Business After Hour event. His team has been busy with the enrollment team creating the new materials for this year. (viewbook, backdrops, swag, apparel) He is a part of the team that will be selecting branded apparel and merchandise for the bookstore.
- j. **Lars Dyrud** – Lars announced that they will not having the TRF golf tournament this year. He is working on the audit with new auditor.

6. Adjournment 12:00 p.m.