

PRESIDENT'S COUNCIL

Wednesday, February 26, 2020

9:00 a.m. – 12:00 p.m.

Location: EGF 290 (662)

Minutes

Present: Dennis Bona, James Retka, Mike Curfman, Brian Huschle, Mary Fontes, Jodi Stauss-Stassen, Shannon Jesme, Curtis Zoller, Lars Dyrud, and Julie Fenning.

Absent: Becky Lindseth and Chad Sperling (with Object Design)

1. President's Report – Bona

a. Leadership Council Update

- i. **Minnesota State Day at the Capitol** – Northland participated in the event and had the largest contingent of students present. The students were able to meet several legislators and the governor. It was a good chance to hear from Northland students and their current needs.
 - ii. **Budget** - Legislative session looks positive for funding of our bonding project as well as our HEAPR projects. There is a supplemental budget request being reviewed as well. If NextGen is funded in any amount would come off our budget. Northland's share is around \$150,000.
 - iii. **Star Tribune Article** – There was an article published in the Star Tribune regarding how Minnesota State institutions handle 1B1 and 1B3 complaints. Northland was not named in the article. The system office is handling the situation in a positive way.
 - iv. **Equity 2030** – The system office is going to begin a review of all policies with an equity lens. Each college will be asked to do the same.
- b. **Date for State of the College** – The date in October will not work for the Chamber this year. They have asked for an alternative date. It was determined that December 17, 2020, would be the date proposed to the Chamber. **UPDATE:** The date was approved by the Chamber.

2. Northland Website Discovery Session – Object Design (9:30 a.m. – 10:30 a.m.)

Object Design (vendor for discovery phase of new college website) was on site hosting listening sessions to gather information, identify and understand user goals and expectations, and define what features and functionality are required to achieving those goals on a new college website through stakeholder surveys and focus groups. Several sessions for students and employees have been scheduled.

3. Action Items

- a. **3340P Assessment for Course Placement** – Brian shared the revised procedure with adjusted cut scores. President's Council approved the changes.
- b. **Staff In-Service – StrengthsFinder Assessment Reminder** – Julie reminded everyone to remind their direct reports to complete the assessment and send the



results to her by the Tuesday deadline. She is creating a spreadsheet with everyone's strengths listed to be discussed at the staff in-service on March 10th.

- c. **NISOD Award Timing of Announcement** – It was determined that Brian will announce the winners at the March 10 staff in-service. **ACTION:** Marketing will send out a press release at that time.
- d. **ITS 3 Position** – Shannon requested that the vacant ITS 3 position be posted as an ITS 2 for the TRF campus. There is a greater need for ITS 2 work and any ITS 3 work will be outsourced. **Approved.**
- e. **Commercial Vehicle Operation Program** – The CVO program has been officially suspended. **ACTION:** Shannon and Jodi will work on posting the program equipment on the Minnesota State equipment list. Do not list the semi tractors at this time. They may be repurposed for another program.

4. Discussion Items

- a. **HLC Accreditation** – Brian shared that a decision is needed regarding which pathway model is best for Northland. This item was moved to the next meeting. Need to make a decision regarding standard and pathway model. Table until next meeting.
- b. **Academic Master Plan Update** – Brian has created a draft of the plan and will share with faculty for review. The technical programs may also share with their advisory boards at the upcoming advisory board meeting.
- c. **Pathways to Credentials Technical Assistance Opportunity** – Brian shared a handout regarding an opportunity for technical assistance. He was going to participate in an upcoming webinar for more information. The application is due April 2. More details to come.
- d. **Institutional Work-study Priorities - Small Work Group Needed** – Shannon requested a small work group be formed to discuss institutional work-study. Funds are running low and some changes need to be made. **ACTION:** Mary will schedule a meeting with Tiffanie Bieganek, Lisa Bottem, and Shannon Jesme. An update will be provided at the next President's Council meeting.

5. Informational Items

a. Personnel Update

- i. The following positions are in progress:
 - 1. HR Director
 - 2. History Instructor
 - 3. ITS 2 – NCAT
 - 4. CLA Asst 2
 - 5. HR Tech 1
 - 6. Management Analyst 2– This position has been filled.
- i. **NCAT Support** – Discussion was held regarding the need for additional administrative support for NCAT. It was agreed that the current Aerospace support is not able to support the growing needs of NCAT without putting their current responsibilities at risk. It was determined that an executive team meeting would need to be called to decide which current job



functions could be absorbed from Aerospace by main campus and whether or not some positions would need to be modified for that to occur. More discussion is needed. **ACTION:** Julie will schedule an Executive Team meeting and invite Jon Beck.

- b. **Student Senate Activity** – The Student Senate would like to pursue still this year, a mini home-coming week centered around softball/baseball games. It was suggested to look at a Hall of Fame event and to work with the Foundation.
ACTION: Jim will discuss ideas with Jason Pangiarella.
- c. **Academic Calendar** – Time did not allow for this agenda item. I will be moved to the next meeting.

6. Individual Updates (limited to two minutes) Time did not allow for updates.

- a. Shannon Jesme
- b. Lars Dyrud
- c. Mary Fontes
- d. Chad Sperling
- e. Jodi Stauss-Stassen
- f. Mike Curfman
- g. Cutis Zoller
- h. Jim Retka
- i. Becky Lindseth
- j. Brian Huschle

7. Adjournment 12:00 p.m.

