

PRESIDENT'S COUNCIL

Monday, June 29, 2020

1:00 a.m. – 4:00 p.m.

Location: **Zoom**

MINUTES

Present: Dennis Bona, Brian Huschle, Mike Curfman, Shannon Jesme, Jodi Stauss-Stassen, Curtis Zoller, Chad Sperling, Lars Dyrud, Mary Fontes, Becky Lindseth, Jim Retka, and Julie Fenning (recorder).

1. **Website Discovery Report by Object Design** – Object Design presented the results from the discovery phase research for the new website. Information was shared from surveys conducted to determine end user needs and preferences. The next steps will be to request bids for a vendor to build the website structure and design. **ACTION:** Julie will add to the next agenda.

2. **President's Report**

- a. **Coronavirus Update** – Updates were covered during the Northland Town Hall meeting this morning at 10:00 a.m.
- b. **Budget Update** – No new budget updates. A ten percent drop in enrollment will be a \$1.5 million fund balance reduction. We are currently at -20% in enrollment for fall. The CARES Act funds have been distributed between FY20 and FY21. Shannon is currently working to finalize spending down the Perkins funds. This will be an adjustment to current coding.
- c. **Fall 2020 Service Learning Requirement** – It was determined that the fall semester requirement for service learning will be waived for Fall 2020. The courses will remain open in the event students do wish to complete their requirement early for Spring 2021. **ACTION:** Brian will communicate this decision with the faculty evaluators. There is no decision at this time regarding the requirement for Spring 2021.

2. **Action Items**

- a. **Facemask Practice and Policy** – Discussion was held regarding requiring masks/face coverings when on campus. It was determined that masks/face coverings will be worn while on campus (with very few exceptions) and that a policy will be developed. **ACTION:** Dr. Bona will draft an email and procedure for President's Council to review.
- b. **Academic Structure** – Brian distributed handouts outlining the current academic structure with the TRF Campus Dean being vacant, and the proposed structure once the position has been filled. Discussion was held regarding the changes in responsibilities. Both academic structures were approved.

3. **Discussion Items**

- a. **Long-Distance Codes** – Shannon requested that we discontinue the use of long-distance access codes. By having access codes, we are limited to new features and add-ons with the new phone system. Shannon confirmed that any cases of employee abuse will easily be identified and tracked by IP addresses. IT will also be able to restrict international calling, and only allow it from specific phones. **Approved.**



- b. **NJCAA Updates** – Jim provided an update on the status of fall athletics. It has been determined the decision is up to each region and conference regarding sports this fall.
 - i. **MCAC/Minnesota State Presidents Update** – The MCAC conference and Minnesota State presidents are discussing fall athletics. No final decisions have been made at this time except for clay target. Clay target will occur as it is a virtual, individual sport.
 - ii. **External Events** – Northland hosts several events, tournaments, activities, etc. It was determined that these will not be accommodated this fall due to COVID-19. This decision will be reviewed for spring semester. Jim received a request to use baseball fields three nights in July. It was recommended to bring that request to the next MEC meeting. Shannon has replaced Mike on the MEC board as a voting member.
 - iii. **ACTION:** Mitigation requirements for athletes/athletics needs to be added to Northland Community and Technical College's Pandemic Preparedness Plan.

4. Informational Items

5. Individual Updates (limited to two minutes) No additional updates were given.

- a. Shannon Jesme
- b. Lars Dyrud
- c. Mary Fontes
- d. Chad Sperling
- e. Jodi Stauss-Stassen
- f. Mike Curfman
- g. Cutis Zoller
- h. Jim Retka
- i. Becky Lindseth
- j. Brian Huschle

6. Adjournment 3:30 p.m.

