

# PRESIDENT'S COUNCIL

**Tuesday, August 18, 2020**

9:00 a.m. – 12:00 p.m.

Location: **Zoom**

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## Minutes

**Present:** Dennis Bona, Brian Huschle, Mike Curfman, Mary Fontes, Jodi Stauss-Stassen, Curtis Zoller, Shannon Jesme, Jim Retka, Chad Sperling, Lars Dyrud, and Julie Fenning (recorder).

### 1. President's Report

- a. **In-Service Presentation** – Dr. Bona shared his in-service presentation for input and feedback.

### 2. Action Items

- a. **StarAlert Messaging** – Jodi and Shannon shared the proposed schedule for student StarAlert messaging. An email will be sent to all students and employees on Friday from Dr. Bona. Friday and again Sunday afternoon the StarAlert message will go out to students, notifying them to check their emails and D2L courses and reminding them to wear a mask and take the screening tool. In addition, the StarAlert message will be sent every morning during the first week of the semester at 7:15 a.m. Approved.
- b. **Entryway Staffing for First Two Weeks** – It was determined that administrators will monitor the doors at the open entrances at each location from 7:30 a.m. – 4:30 p.m. Julie will coordinate the schedule and find additional staff to assist. They will be monitoring students and visitors only. Employees will be expected to complete the screening tool prior to entering campus, but they will not be monitored.
- c. **Policy 1075 Children on Campus** – Julie shared an updated version of the 1075 Children on Campus policy. A sentence was added for supervisor and campus dean approval for any exceptions. Approved. **ACTION:** Julie will forward to the Shared Governance Council for review.

### 3. Discussion Items

- a. **Chamber/Alerus Business After Hours** – Each year we attend this BAH event and set up a booth with games and giveaways. It is scheduled for September 17<sup>th</sup>. It was determined that Northland would not participate this year due to COVID concerns.

### 4. Informational Items

- a. **Personnel Update** – Mike provided an update on the current open positions:
  - i. **TRF Campus Dean** – Will begin screening on August 31<sup>st</sup>. Position will be open until closed.
  - ii. **Shannon Nelson** (business instructor/head women's basketball coach) is on maternity leave until November 4<sup>th</sup>. Beth Tvedt, assistant basketball coach, will be taking emails/questions from students regarding basketball.
  - iii. **Paul Peterson** resigned as head softball coach.
  - iv. **Faculty Support** – Currently working through Karen Paulson's position description and dividing her duties with existing staff.



**5. Individual Updates** (limited to two minutes)

- a. Shannon Jesme
- b. **Lars Dyrud** – Applications are going well with student housing. They are scheduling appointments, so students are staggered when they check in. **ACTION:** Lars requesting screening tool signage for housing. Scholarship recipients should be announced soon. Northland is a Go! Scholarship campaign is live and available for donations.
- c. **Mary Fontes** – Enrollment is -11% 752 FYE.
- d. Chad Sperling
- e. Jodi Stauss-Stassen
- f. Mike Curfman
- g. Cutis Zoller
- h. Jim Retka
- i. Brian Huschle

**6. Adjournment 11:15 a.m.**

