

PRESIDENT'S COUNCIL

Thursday, November 5, 2020

1:00 p.m. – 4:00 p.m.

Location: **Zoom**

MINUTES

Present: Dr. Bona, Mary Fontes, Mike Curfman, Curtis Zoller, Brian Huschle, Jodi Stauss-Stassen, Chad Sperling, James Retka, Shannon Jesme, Lars Dyrud, and Julie Fenning (recorder).

1. **Website Project Check-in** – Garrick from Object presented the new design layout and structure of the new website. He shared graphics of the layout of the website navigation and mobile environment. The design was approved by the President's Council. The next steps include finalizing the design and contracting with a vendor through an RFP process for the third phase of the new website. This will be the structure and content of the new website.

2. President's Report

- a. **COVID-19 Update** – We have seen a recent increase in the number of cases on campus. There are currently 40 students in quarantine with 25 positive cases. The pandemic team is monitoring closely and currently there is no need to make any changes to instruction as there is still compliance with protocols. There are less than 10 employees in quarantine and those who have tested positive. **ACTION:** Brian requested that faculty notify their academic dean when converting from hyflex to online only. Then Brian will communicate with facilities to change cleaning schedules. The governor has called a meeting with K-12 superintendents regarding athletics. The chancellor called a special meeting for leadership council regarding athletics as well. More to come.
- b. **Winter Athletics** – Dr. Bona shared that the presidents of the other Minnesota State colleges with athletics met to discuss offering basketball and wrestling for winter athletics. It was determined that there would be enough teams to hold a season. Each institution was to return to their leadership team and make a final decision regarding offering basketball and wrestling. Dr. Bona shared that the President's Council is divided and that he had requested input from the Shared Governance Council. There would be safety protocols in place if the sports were offered: no fans allowed; no concessions; all games would be live-streamed; travel would be minimized, with no overnight stays when possible; and the men's and women's basketball teams would travel on separate buses. Dr. Bona asked that if anyone had additional input, please send him or a member of the President's Council an email with rationale.
- c. **Update on SGC discussion** – Dr. Bona sought input from faculty regarding offering winter sports. He shared the pros and cons from the President's Council. Faculty were invited to share input via email. Dr. Bona would like to give Northland's decision by Thursday of next week. **ACTION:** It was recommended to wait until the governor makes an announcement Thursday afternoon.

3. Action Items

- a. **Facility Coverage Over Semester Break** – Mike will distribute a calendar with administrator/supervisor coverage for the semester break.



4. Discussion Items

- a. **Class Capacities Discussion** – Brian distributed a handout with the new class caps for online courses. The subgroup working on this came to a compromise. The new course caps will be implemented in either August 2021 or January 2022 – the implementation date will be determined at the March 2021 Shared Governance meeting, based on whether it seems likely that instruction will be affected by pandemic restrictions in Fall 2021 or not (if it's likely that there will be no pandemic restrictions, the implementation for class cap changes will be Aug 2021; otherwise, it will be delayed until Jan 2022). **ACTION:** Brian will update the document in a new format and will bring back to the December meeting under Old Business. Stephen Nelson prepared an agreement statement regarding the start date conditions. This was approved. Stephen also created a draft appendix for the minutes. **ACTION:** Brian will review and add anything from administration.
- b. **133rd Airlift Wing Centennial Event** – Curtis shared that Northland and NCAT have been invited to participate in this event at the Mall of America. It will be held in June 2021. More to come as the planning process continues.

5. Informational Items

- a. **Personnel Update** – Mike provided an update on the following positions:
 - i. TRF Campus Dean – Dr. Shamani Shikwambi has accepted the position. He will start on January 4, 2021.
 - ii. GMW Position on the TRF campus – Has been filled. An announcement will be coming soon.
 - iii. Senior accounting officer position is in process.
 - iv. Presidential Search – The chancellor will send an email to search committee members. The position closes January 4th.
 - v. Interim President – Will be announced November 18. Employees will be able to join a virtual link for the naming of interim president.
- b. **Open Enrollment** – Open through November 18, 2020.
- c. **Kotrba Estate** – Lars shared that two years ago the Northland Foundation received a bequest from the Kotrba estate. Northland will receive \$30,000 - \$40,000 a year for mechanical-related programs. The foundation can move forward and award this spring. This scholarship will grow over time. It is expected to reach \$1 - \$2 million after 40 years.

6. Individual Updates (limited to two minutes) No additional updates were given.

- a. Brian Huschle
- b. Curtis Zoller
- c. Jim Retka
- d. Shannon Jesme
- e. Lars Dyrud
- f. Mary Fontes
- g. Chad Sperling
- h. Jodi Stauss-Stassen
- i. Mike Curfman

7. Adjournment 3:30 p.m.

