

# PRESIDENT'S COUNCIL

Wednesday, April 28, 2021

9:00 a.m. – 12:00 p.m.

Location: **Zoom**

---

## Minutes

**Present:** Shannon Jesme, Mary Fontes Jodi Stauss, Brian Huschle, Lars Dyrud, Curtis Zoller, Shamani Shikwambi, Chad Sperling, and Julie Fenning (recorder).

### 1. President's Report

- a. **Growth Opportunities, AMP, Strategic Plan Ideas Project** – Shannon has reviewed the AMP and Strategic Plan for items that could be funded by CRRSAA. No items met the criteria. All ideas have been combined into one spreadsheet and sorted by category. The work group has been prioritizing ideas to explore, to recommend to the new president. During a May President's Council meeting, the group will review each item and provide an update/decision to close the loop on each idea.
- b. **GF/EGF Chamber Golf Tournament Team, May 27** – Northland will be participating in the event. Shannon, Mike, Chad, and Jodi will golf, with Lars as the backup.
- c. **Master Facility Plan Update** – Northland is due for a new plan this year. Bob and Clinton are working with the system office to engage a firm beginning fall semester. There is a pre-design for an EGF project with ABE on the list. **ACTION:** Julie will schedule a meeting for Shannon, Jodi, and Brian to review the project and determine if it is still relevant.
- d. **CRRSAA Update** – There has been no communication regarding the third round of stimulus funds. We have begun spending CRRSAA funds. Jodi will be sending out memos today to faculty who have been approved for equipment purchases. IT has begun ordering equipment. Academic requests have been prioritized and funded according to prioritization by division chairs and academic deans. All priority one items, and some priority two items were funded. Trish Kalvoda will be placing the order for all equipment for the college. Perkins funds were able to cover many items as well.

### 2. Action Items

- a. **E&I Committee Recommendation** (Campus Climate Question set) – The Equity and Inclusion committee recommended that a set of climate questions be included in the CCSSEE survey given to students. These results will give us an assessment of our climate, with consistent data, benchmarked against peer institutions. This recommendation is to make this change going forward. Mike is researching employee surveys as well.  
**Approved.**
- b. **Policy Review (attachments)** – The following policies have been reviewed and are supported by the Academic Affairs Standards Council (AASC). **Approved.**
  - i. 3070 SAP
  - ii. 3150.1P CPL – External Assessments
  - iii. 3340 Assessment for Course Placement
- c. **Political Leaders in our Commencement Address** – Chad and Shannon received a request from Amy Klobuchar's office to include a congratulatory video in Northland's virtual commencement. It was determined that the video will not be imbedded in the virtual commencement; however, it was agreed it could be linked.  
**ACTION:** Chad will check with the system office regarding protocol.



**3. Discussion Items**

- a. **Fall In-Service** – Curtis shared a rough draft of the fall in-service. The event will be held on the EGF campus, with a Zoom option. Service award recipients will be shown on the presentation slides and pins will be delivered in mailboxes. **ACTION:** Jodi and Shamani will connect with Lynette Neppel to add to the AASC agenda for discussion.
- b. **President-Elect Kiddoo Visit** – Dr. Kiddoo will be visiting Northland on May 13-14. She will spend the afternoon on Thursday in EGF, with a campus tour and meeting with Brian and Chad. Friday she will tour the TRF campus and Aerospace site and meet with Shannon and Curtis. No additional meetings/appointments will be scheduled.

**4. Informational Items**

- a. **COVID-19 Update** – Staff will return to campus next week. MDH has approved three feet social distancing in the classroom beginning fall semester. Working to make this change in classrooms. The Johnson and Johnson vaccine is available again. Jason has coordinated with Polk County Public Health for students to get vaccinated. A program that was on quarantine is coming back, while another program just went on quarantine. The aviation program will need to teach past graduation.
  - i. **In State Travel** – There have been requests from employees for in-state travel. President's Council approved in-state travel for employees. Approved. Jodi is still waiting for guidance from the system office regarding out-of-state travel.
- b. **Personnel Update** – Mike provided updates on the following positions:
  - i. TRF GMW – An offer has been made.
  - ii. Early Childhood Education, CONE, English instructor positions are all in progress.
  - iii. NCAT OAS position – Currently in progress.
  - iv. Posting of nursing instructor position due to retirement.

**5. Individual Updates (limited to two minutes)**

- a. **Curtis Zoller** – Curtis will be distributing grant information for Perkins planning. He is waiting on confirmation of Marvin's \$500,000 donation. The Warroad site is in progress, with a January 1<sup>st</sup> launch date. Curtis will be hiring adjunct faculty in August. Adding this location will affect long-term planning at the Roseau site. More to come.
- b. **Shamani Shikwambi** – The Early Childhood Education instructor search is in progress. May 5 – 12 will be a Northland student art exhibit in the art gallery. **ACTION:** Shamani will check into the process for those who purchased art.
- c. **Brian Huschle** – Brian shared a spreadsheet regarding enrollment numbers from last year and pre-COVID. We are down double digits compared to Fall of 2019 (pre-pandemic), while up from last year. Brian plans to review this with Shared Governance Council. PSEO/CHS numbers were down. There is a need to look at relationships with high schools regarding PSEO and College in the High School programs.
- d. **Lars Dyrud** – The Foundation board meeting is tomorrow. The rent for student housing will be increasing from \$4,750 to \$5,000 for nine months. Several student interns (Textron/Rehab Authority) are signing up for housing. Scholarship applications are open until June deadline.
- e. **Mary Fontes** – Enrollment is down 21% for summer semester compared to last year. Fall is up 34% compared to last year.
- f. **Chad Sperling** – Virtual commencement is in process. Chad received 15 congratulatory videos from faculty and one from student services.
- g. Jodi Stauss – No additional update.
- h. **Mike Curfman** – Moving forward with split athletic coordination. One employee will oversee women athletics and one will oversee men's athletics.

**6. Adjournment 11:45 a.m.**

