

Executive Team

January 12, 2022

10:30 a.m. – 12:00 p.m.

Zoom

MINUTES

PRESENT: Sandy Kiddoo, Mike Curfman, Brian Huschle, Shannon Jesme, and Julie Fenning (recorder). Jeff Bell and Jodi Stauss (Pandemic Update)

1. Pandemic – Testing Student Groups/More Parameters

- a. **Vaccine Incentives** – There was a request to extend the deadline for the vaccine incentive currently in place until after the clinic on the TRF campus. It was determined not to extend, but to create a new incentive for the vaccine clinic. **ACTION:** Julie will make a \$20 gift certificate to the Northland Stores or the kitchens for this drawing. **ACTION:** Shannon will follow up with Jason Pangiarella with this decision.
- b. **Guidance for Testing for Student Group Travel** – It was determined that student clubs/group trips with overnight stays would require testing. Testing can be done at the college, at no cost, or at an off-site location if the student chooses. Testing must be completed immediately prior to travel and prior to return, within 24 hours or the next business day. Cory Feller, safety officer, will order 200 additional rapid tests for this purpose and conduct the testing for student overnight travel.
- c. **Masks** – Mask compliance is low at all locations. **ACTION:** Shannon will work with Cory Feller to create new, larger signage at entrances, indicating the mask requirement and the location of the masks. Administrators will increase mask enforcement around campuses.
- d. **Upcoming Surge in Cases** – Discussion was held regarding preparation for the possible surge in cases in the next few weeks. **ACTION:** Brian will email faculty regarding continuing to require masks, continue completing seating charts, and to utilize the COVID email to track students. He will also reaffirm that faculty can be flexible and adjust their courses as needed.
- e. **Next Meeting** – **ACTION:** Julie will schedule a meeting next week to connect on any new information.

2. **ARP Funding – Shifting Funds – Classroom and IT Server Project** – There are still HEERF funds available and Shannon is requesting \$50,000 to fund a fire suppressant project for the server rooms on the EGF and TRF campuses. Currently, they are being protected by a water sprinkler system, which would destroy the servers if it was used. This project would install a foam fire suppressant system, safe for computer equipment. Approved. There is also a request to update a classroom on the EGF and TRF campus for improved hyflex delivery. **ACTION:** Brian will work with Stacey, Shamani, and Jodi to begin working with faculty to help design the classrooms.

3. **Warroad Lease** – Shannon has a meeting today with system office to review the lease.

4. **Differential Tuition** – Dr. Kiddoo shared that some Minnesota State colleges are going away from having a differential tuition. The feeling is that the Board of Trustees or the legislature may impose this directive. Brian shared that Northland has been gradually making changes, anticipating this change.

5. **Sabbaticals** – Six sabbaticals have been requested and approved for Northland. There will be five full semester sabbaticals and one spring semester only sabbatical.



6. **Chief Strategy Officer** – Dr. Kiddoo shared a few minor changes made to the position description to better clarify work with the Foundation.
7. **Budget** – **ACTION:** Mike will provide Shannon with an estimate for the six sabbaticals.
8. **Food Events** – Kiddoo – Time did not allow for this item. **ACTION:** Julie will include on the agenda for the next meeting.
9. **Position Requests** – Huschle
 - a. New FTU FBM faculty position – Approved.
 - b. Post Vacant OAS Intermediate WDS Position – Approved.
 - c. MECH/Marvin Position – Time did not allow for this item. **ACTION:** Julie will include on the agenda for the next meeting.
10. **Grant Applications Approval Requests**
 - a. MJSP – Mental Health Training – Approved to pursue.
 - b. Adult Basic Ed – Serving as fiscal and partner on a MinnState Collaboration grant in partnership with ABE. Approved to pursue.
11. **Adjourned:** 11:45 a.m.