

EXECUTIVE TEAM MEETING

May 4, 2022

1:00 p.m. – 4:00 p.m.

EGF Room 290

MINUTES

Members: Sandy Kiddoo, Brian Huschle, Mike Curfman, Shannon Jesme, and Julie Fenning (recorder).

ACTION ITEMS:

1. **Graduation** – We will encourage and supply masks at the graduation ceremonies. **ACTION:** Dr. Kiddoo will send an email to employees regarding COVID numbers in Pennington County. Jeff Bell will send Dr. Kiddoo an email with numbers on Friday with updated rates.
2. **Budget** – The Exec Team will review budget requests that are non-academic related. The operating budget is due to the system office on May 24th. Discussion was held regarding program sustainability reports.
3. **Integrated Planning Meeting** – Dr. Kiddoo discussed how the strategic plan will incorporate all college plans together into one planning model. More discussion as the plan progresses.
4. **Division Chair MOU** – The MOU was reviewed and approved. **ACTION:** Brian will send to the faculty presidents for their signature.

DISCUSSION ITEMS:

5. **Northland Open House Follow-up** – Discussion was held regarding coordination of event. It was a very successful event and with a great turnout. There will be an open house scheduled in the near future at the TRF campus.
6. **Distance Minnesota Update** – Management council has been scheduled for May 20th.
7. **Handshake** – This request has been submitted as a budget request for next year's budget. We currently have a simple website for Career Services where employers can post. If approved, it will be implemented next year.
8. **Radio Tower** – The Foundation is securing lease for the land. Shannon is working with Lars to finalize.
9. **Educator Pathway** – Shamani is working on the project with partner institutions. Near term, Education 2250 will be back on the schedule for spring 2023. We can begin marketing once MSU finalizes the partnership. UND is also interested in partnering. Brian will provide updates as the project progresses.
10. **Sales Force** – Implementation is in progress.
11. **Enrollment Activities – Update was provided at LAT.**
12. **Performance Metrics** – Dr. Kiddoo shared documents from the system office for everyone's review.

INFORMATIONAL ITEMS:

13. **Adjourn: 4:00 p.m.**

