

# EXECUTIVE TEAM MEETING

May 10, 2022  
9:00 a.m. – 12:00 p.m.  
Zoom

## MINUTES

**Present:** Sandy Kiddoo, Brian Huschle, Mike Curfman, Shannon Jesme, and Julie Fenning (recorder).

### ACTION ITEMS:

1. **Leadership Council Update** – Kiddoo
  - a. **Leadership Action Team Report Outs**
    - i. **Transfer** – Recommendation was to make easier for students to transfer. The team is working on ideas for the near future.
    - ii. **Workforce and Economic Development** – Recommendations around credentialing and stackable credentials; seamless career pathways; credit for prior learning, etc.
    - iii. **Post Pandemic Strategies** – There was focus on telework options for employees. The team is creating a matrix.
    - iv. **Two Year Sector Meeting update** – Minnesota State institutions are having challenges with recruiting for high-level positions. Discussion was held on possible solutions: telework, relocation expenses, etc.
  - b. **Legislative Updates** – Most colleges are budgeting for the 3.5 % tuition increase.
2. **Enrollment** – We are currently down 10.85% from last year. We need to make changes for short and long-term increase in enrollment. Dr. Kiddoo shared ideas regarding new enrollment activities.
3. **President's Signature** – Dr. Kiddoo requested appropriate lead time for her signature.
4. **Committee Structures** – Discussion was held regarding the roles of committee members and the need for a clearer charge for each committee.
5. **Electronic Signatures** – Dr. Kiddoo requested that Shannon look into options for electronic signatures. **ACTION:** Shannon will connect with Stacey for an update on options.
6. **Budget Requests** – There has been an overall request to increase nonpersonnel budgets for inflation. **ACTION:** It was determined to address inflation next year as needed and not an overall increase.
7. **Vision/Mission/Values** – Dr. Kiddoo will present updated materials to the Board of Trustees at the June meeting.
8. **Division Chair MOU** – Faculty have the latest draft for review.
9. **ALL-IN Campus Democracy Challenge** – Time did not allow for this item. Julie will carry to the next meeting.
10. **AirVenture Air Show** – Time did not allow for this item. Julie will carry to the next meeting.
11. **NCAT Admin/Faculty Position** – Brian requested an extension on Jon Beck's Leave of Absence for an additional two years, through August 24, 2024. Approved.



**DISCUSSION ITEMS:**

- 12. **Performance Metrics** – Time did not allow for this item. Julie will carry to the next meeting.
- 13. **Consent to Release National Student Clearinghouse Data** – Approved to participate.

**INFORMATIONAL ITEMS:**

- 14. **Adjourn: 12:00 p.m.**

