

# EXECUTIVE TEAM MEETING

June 8, 2022

9:00 a.m. – 12:00 p.m.

EGF Room 290

## MINUTES

**Members:** Sandy Kiddoo, Jodi Stauss, Mike Curfman, Shannon Jesme, and Julie Fenning (recorder).

### ACTION ITEMS:

#### 1. Positions to Repost – Approved

- a. Rad Tech Instructor
- b. GMW – replacement
- c. Wrestling Coach – Interviews are scheduled.

#### 2. Leadership Council Update (attachment) – Kiddoo

- a. **Campus Climate Survey** – These surveys are required by the system office to be conducted every three years. The system office is asking all institutions to use HEDS for students. It was determined that Northland will use the HEDS option for employees also. Northland will conduct the surveys in fall of 2023. **ACTION:** Jodi will look into data needs for HLC and finalize decision.
- b. **Equity Score Card** – Exec needs to determine leadership for Equity and Inclusion work. Sandy is looking at a distributive model. More discussion is needed.
- c. **NextGen** – Mike and Shannon are working on preliminary work for the project. They are currently working on the security rights mapping. **ACTION:** Jodi will set aside 30 minutes for Shannon to present an update at the fall in-service.
- d. **MSCF** – No update on negotiations.
- e. **Bias Incident Advisory Team** – Discussion was held on the requirement to establish a Bias Incident Advisory Team. More discussion is needed.
- f. **Mental Health** – Telepsychiatry contract will not be renewed. We will need to look at options for service to our students.

#### 3. HLC Site Declaration/Warroad and applying for HLC Site Notification Program – Still working on hiring a faculty for the site/program. We will need to inform HLC once we are ready. Sandy will connect with Tom regarding the transition to Jodi. Jodi has been changed at the system office as the SAO.

#### 4. OHE Direct Admissions Invitation (attachment) – **ACTION:** Jodi will connect with Nicki to research opportunity.

#### 5. State Fair Booth – Currently we have Jason Pangiarella and Ben Hoffman signed up. **ACTION:** Jodi will invite health and law enforcement faculty to participate.

#### 6. Mall of America Event – Dr. Kiddoo shared details about the upcoming MOA STEAM experience event. She would like Northland to have a booth, focusing on niche programs, flex programs, and



online programs. August 10-14. **ACTION:** Jodi will recruit participants – Sandy will work with Chad to create a banner with the niche and online programs.

7. **RiverFest Activities** – Dr. Kiddoo shared that Northland will be hosting a grand opening of the Northland Trail during RiverFest week. **ACTION:** Shannon will take the lead on this and bring to campus management to recruit volunteers. Julie will connect with Chamber on the details.
8. **Discussion on Golf Outings** – This item will be moved to next meeting's agenda.
9. **Regional Workforce Innovation Program/ GF EDC proposal (attachment)** – The EDC submitted a grant regarding employers providing services and training for people difficult to employ. Northland would be the training provider. **ACTION:** Dr. Kiddoo will have Kristen Michalke take the lead on this project.
10. **KPMG U.S. Foundation's Reaching New Heights Program (attachment)** – Dr. Kiddoo will send to Lars to research.
11. **Budget** – Dr. Kiddoo will give a budget update during in-service. **ACTION:** Julie will cancel LAT and change to budget meeting for Exec Team.
12. **Personnel Updates** – Time did not allow for this item.
13. **Grant Process** – Discussion was held regarding the process for requesting approval to pursue a grant on behalf of Northland. The process needs to be updated and all requests need to be routed to the Exec team for discussion and preapproval. **ACTION:** Shannon will work with Stacey and Curtis to update the Dynamic Forms process.
14. **DOL Grant** – Strengthen Community Colleges. Dr. Kiddoo and Jodi are reviewing this grant opportunity with health partners. More information to come.
15. **Congressional Spending Project – Manufacturing Lab** – Senator Smith has moved our earmark project through to the next step. Dr. Kiddoo will continue to monitor and provide updates.

#### DISCUSSION ITEMS:

16. **Committee Updates** – Kiddoo

#### INFORMATIONAL ITEMS:

17. **Adjourn:** 12:00 p.m.