

Administrative Support-TRF
Program Sustainability Committee Meeting
May 8, 2008

Issues:

- “On-ground” program has lost enrollment to online consortium

Opportunities:

- Proposal from faculty to change method of deliver and to develop a flexible schedule, and some certificate opportunities.
- Minutes from the ADMS Advisory Board from 4/2/2008 were shared that illustrated the advisory board’s support of the proposal.
- Report on prospects: 10 prospects; 6 applicants
- Create a “splash” on the NCTC homepage to display “new” certificate options
- Create a program specific webpage
- Leverage opportunities for free publicity: River Currents on KTRF, booths at upcoming county fairs

Next Steps:

- Faculty to present “new” certificates to AASC. **AASC Approved new certificates 9/9/2008.**
- Communicate with ARCH faculty regarding common course Intro to Web Concepts
- Update program web page—Add splash to NCTC home page
- Prepare to have online program presented to AASC.