



Strategic & New Program Development Committee – Revised 11/5/12

Friday, October 12, 2012

TRF 545; EGF 129

10 a.m.

Members Present:

Jason Pangiarella, Al Shervold, Mary Fontes, Brian Huschle, Sherry Lindquist, Beth McMahon, Shannon Jesme, Jim Retka, Anne Temte, Dan Klug, Justin Berry, Terry Wiseth.

Members Absent: Steve Crittenden, Mark C. Johnson, Don Fischer

Recorder: Cindy Cedergren

Topic	Responsible Party	Discussion/Outcome
Purpose and Scope	Temte	<ul style="list-style-type: none">• President Temte reiterated a clear message from the Office of the Chancellor that colleges must maintain a healthy composite financial index (CFI)• The college doesn't have extra funds from normal sources to fund growth• We must invest in growth; We need independent funding sources• We need to have our "antennas up" for identifying the region's needs for training.• We need to assess the needs and our abilities and look for funding to fit.• We need to seek more industry partnerships – Altru Health Systems recently matched a MnSCU leveraged equipment grant for \$50,000 for the Rad Tech program.
Committee Mission & Purpose Statement	Klug	<ul style="list-style-type: none">• Discussion was held on a draft purpose and mission of the committee:<ul style="list-style-type: none">➤ <i>Purpose:</i> Identify and develop partnerships and financial support to support existing programs and services and the development of new programs and services.➤ <i>Mission:</i><ul style="list-style-type: none">▪ Identify environmental scanning▪ Identify external needs▪ Identify internal skills or opportunities to develop skills▪ Prioritize▪ Identify potential sources/partnerships

		<ul style="list-style-type: none"> ▪ Develop case for support ▪ Present cases ▪ Follow-up/Review
Review & Discussion of Past Work	Klug, Temte	<ul style="list-style-type: none"> • History of successful grant awards with assistance from Fox Consulting was reviewed. • ARRA grant funds can be utilized in other technical programs – such as CVOP and Welding. • Committee minutes from last year’s meetings were shared with the committee, since some of the membership has changed.
Funding Sources		<ul style="list-style-type: none"> • Shannon Jesme stated that finding new revenue streams is key. • There are many grant opportunities – we need to look at federal gov’t initiatives • Certain under-represented populations are targeted for funding • High demand in health fields • Various services targets – adult basic education, developmental education • Grants are short-term support – we need partnerships with industry to sustain what has been started with grants • Funding for faculty development opportunities may exist <ul style="list-style-type: none"> ▪ We should seek input from faculty to define greatest areas of need
Next Steps		<ul style="list-style-type: none"> • Subgroups were formed to gather information to bring back to the committee: <ul style="list-style-type: none"> ▪ Grant mining & alignment with our programs – Shannon Jesme, Dan Klug ▪ Service related grants - Jason Pangariella • We need to have Fox Consulting to focus more specifically on what we should pursue. • We need to identify our top needs – and determine first priority.
Action Items		<p>The following members volunteered to gather input and information for the committee to discuss:</p> <ul style="list-style-type: none"> • Jason Pangariella and Mary Fontes – review what already was submitted by Fox Consulting regarding Student Affairs items, and develop a question to interview student affairs staff members for possibilities. ▪ Sherry Lindquist – identify models in developmental education as a service ▪ Dan Klug – seek input from the Strategic Enrollment Management Committee ▪ Jason Pangariella & Brian Huschle– seek input from Developmental Education

		<p>Committee</p> <ul style="list-style-type: none"> ▪ Al Shervold – seek input from Health Division faculty ▪ Mary Fontes- seek input from monthly Student Services meetings ▪ Jim Retka – seek input from trades and technical program faculty ▪ Steve Crittenden and Brian Huschle – seek ideas from faculty as a whole ▪ Anne Temte, Dan Klug, Jim Retka – will seek input from the Economic Development Corporation <ul style="list-style-type: none"> • We should use the Chancellor’s Workplan and NCTC Workplan as a guide to determine targets. • Cindy Cedergren will forward to Dan the results and accompanying documents from the survey that was administered to all employees approx. two years ago.
Meeting Adjourned at 11:05 am		
Next Meeting Date		<p>Committee will meet in one month; Cindy Cedergren will send a doodle request to determine best date and time.</p> <p>Agenda:</p> <ul style="list-style-type: none"> 1-Committee members share input gathered from other committees/groups 2-Sort 3-Prioritize