



Northland Community & Technical College

Technology Utilization and Student Technology Meeting Minutes

February 14, 2012 @ 2:00.

TRF Campus, Room 662

EGF Campus, Room 301

MINUTES

Members Present:

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Stacey Hron | <input type="checkbox"/> Clinton Castle | <input type="checkbox"/> Blake_Lieberg |
| <input type="checkbox"/> Holly Deschene | <input checked="" type="checkbox"/> Wesley Stainbrook | <input type="checkbox"/> Alex_Hagan |
| <input checked="" type="checkbox"/> Don Campbell | <input type="checkbox"/> Andrew Halverson | <input type="checkbox"/> Andrew Dahlen |
| <input checked="" type="checkbox"/> Linda Samuelson | <input type="checkbox"/> Jonathan_Steinhauer | <input type="checkbox"/> Jennifer Amiot |
| <input type="checkbox"/> David Otoole | <input type="checkbox"/> Matsimela_Diop | <input type="checkbox"/> Emily Robson |

| Topic | Responsible Party | Discussion/Outcome |
|---------------------------------|-------------------|---|
| 1. Computer lab in EGF room 214 | | <ul style="list-style-type: none">January 20th an e-mail was sent out to all EGF students regarding the new computer lab in EGF room 214. A sign has also been ordered indicating a computer lab.Other ideas to increase lab usage and awareness were to create a standing poster in the hallway and signs in the library. |
| 2. Server Room expansion | | <ul style="list-style-type: none">A recommendation from the facilities committee to take EGF room 222 out of the class schedule has been approved. This will allow us to expand the server room in room 143 into room 222. The current server room is too small and overheating. The typical temperature in that room was running around 90 degree, which is very hard on equipment.This will allow for a battery backup unit to be purchased and installed in 222 to replace the small single units currently used to protect the servers.This will also allow for data cabinets to be purchased and installed in 222 to replace the current open rack units and properly store and secure the servers. Venting into the cabinets will also be installed to cool the equipment.The updates will be purchased from IT enterprise funds.The TRF Server room is also expanding into the old records retention storage/old mens and womens bathrooms. Currently we are using the mechanical room behind IT which is posing as a security hazard. |
| 3. Recycling Plan | | <ul style="list-style-type: none">IT is working on the current recycling plan to replace and upgrade employee computer equipment that is three to four years old. |

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|--------------------------------------|--|--|
| | | <ul style="list-style-type: none"> • We have already replaced the student labs on the 4 year Student Technology Recycling Plan – EGF - new lab 214, cyber 252, library, TRF – CADD, Cafeteria, airport. • Next year will be EGF testing room, TRF 603, learning center, etc. • It was decided that the Laptop carts will be replaced with recycled equipment when needed instead of new, due to the low usage and availability to students. The only laptop carts left are located in classrooms and used during classes. IT also has 3-4 available for faculty checkout. |
| 4. EGF Video conference room | | <ul style="list-style-type: none"> • An additional video conference room has been added to EGF room 129. The room holds a larger number of people but is also scheduled for classes. This provides 3 video conference rooms in EGF and 3 in TRF, plus 1 at the airport campus. |
| 5. Status of Open IT Position in EGF | | <ul style="list-style-type: none"> • Application deadline was February 6th. Due to the large number of applicants and the way IT positions are processed in the state system we are currently asking applicants to confirm interest and send letter of interest by tomorrow. Committee will then review the applicants and proceed with interviews. |
| 6. Status of Technology Surveys | | <ul style="list-style-type: none"> • February 8th the technology surveys were e-mailed out to employees and students with a deadline to complete the survey by February 22nd. • To date 105 students have completed the survey and 19 employees. • Ideas to increase survey completion? |
| 7. Increase in Tech Fee | | <ul style="list-style-type: none"> • Last year the committee agreed with a recommendation to increase the tech fee from \$8.00 per credit to \$10.00 per credit. Only a 4% increase was approved, bringing the current tech fee to \$8.32 per credit. Discussion was held on a current recommendation to increase the tech fee to \$9.00 per credit for FY13. At this time Wes noted he is opposed to an increase but would like more information on the budgets. Stacey will put together more information for the next meeting. |
| 8. Next meeting date | | <ul style="list-style-type: none"> • Discussion was held on the next meeting date. The scheduled date March 13th, 2012 at 2:00 at was a conflict. Stacey will try to find out a timeline on tuition and fee increases and schedule the next meeting prior to those deadline. |
| 9. Adjourn | | 3:00 PM |