Information Technology Team Meeting

Date:	7/30/2010
Time:	2:00 PM
Location:	EGF 115 TRF 662
Chair:	Stacey Hron
Recorder:	Holly Deschene
Next meeting date:	
Members Present: Holly Deschene, Stacey Hron, David Olson, Juan Barrios, Wyndle Kinney, Scott Foss, Charles Gray	
Members not present: Jennifer Sundberg, Karleen Delorme	

Agenda

1. Stacey's update
2.

Team Minutes

- **Update:** 3 ITS temp positions, Joanne accepted one of them and Monday is the interviewing for the other 2. We are going to see if Joanne could come and start working early.
- **Employee Computers:** Wyndle and Matt will come over to TRF to help join computers to the domain.
- **Printing.** All printing has been shut down for students and employees. Printing prices will go up. Students per page price will be 5 Cents a page and their free quota will go up to 15.00. **Action Item**: Stacey needs a list of all people with local printers – Name and computer ID. Copiers. Charles will put in a code on the server side to assist with installs. Printing balance page is ready to go in share point. Wyndle will work on the print kiosk next week in TRF as well.
- **Student Email:** domain name is @student.northlandcollege.edu Go Live date is August 4th (Wed) hopefully single sign-on will work.
- **Single sign-on and Share Point:** Student Share Point links will be like what they saw in the old Student Virtual Office.
- **Username Look-up:** The page will be modified to report back a student's username and password for all items they would typically log into. IT will have a different page accessing the same info but using only the Tech ID for verification.
- **Windows 7:** two computer labs 605-603 will be getting new computers with Windows 7. We are ordering 10 extra laptops and desktop machines to have "on hand" in case we need them for spares, down-times, or virus cleanup. (loaners)
- Student computers need to be finished up (desktops)
- **Anti-virus:** Action Item: CDs will be created and available for students on both campuses for anti-virus.
- **E-Academy:** Software download store.
- **Student owned computer support**: Wireless, printers, course-related software, installs, virus-cleanup
- **Work-study shared calendar:** They are both available. Please add any changes to that calendar daily so that we know who is where and when.
- **Video Conference:** Connections are going well.