

# Information Technology Team Meeting

**Date:** 4/30/2012

**Time:** 2:00 PM

**Location:** EGF 115 TRF 545, AC13

**Chair:** Stacey Hron

**Recorder:** Holly Deschene

**Next meeting date:** 5/14/12

**Members Present:** David Paul, Karleen Delorme, Stacey Hron, Don Smith, David Olsen, Paulo Perez, Holly Deschene

**Members not present:** Scott Foss, Jennifer Amiot

## Agenda

Updates:

1. **Log in Times for Student-Use Computers:** Student survey comments about login times. This needs to be looked at and figure out a better time this summer. Action Item: Don Smith will test out combining GPOs to help with log in times.
2. **Windows 7 Images:** David Paul updated the Universal and Airport images. Did Windows updates, Microsoft, etc...
3. **Image Now Meeting:** Wed. Jennifer and David will be meeting
4. **Inventory:** Jennifer is working on inventory in EGF, Holly in TRF, and David Olsen at the airport. We need to do as much of this as possible. Action Item: Dave will send me the airport inventory.
5. **Recap of ITS Conference:** May 14<sup>th</sup>, conference attendees need to do a recap presentation at this meeting.
6. **Server room update:** Needs an RFP due to cost. Went out today and will be out there for 2 weeks. All proposals can go through Bob in EGF.
7. **Bookstore kiosks:** The Touch Screens in the IT depts. Will become kiosks in the bookstore for students to use for e-services for paying tuition. Need to find kiosk software. David Paul is working on this. Send recommendations to David if you have any on software.
8. **Library timers:** Once the bios updates are done, then the GPO can be pushed.
9. **Technology website:** The web server is being migrated to new equipment this summer. The tech website is being updated by Paulo and Jennifer. If you have anything to put out there or recommendations, please send to them.
10. **Web server:** - See Technology website item.
11. **Summer schedules:** Not approving any changes to summer schedules. Normal schedules as regular school year.
12. **Network folders:** If there are folders that you know that can be deleted and cleaned up...please do so. There are a lot duplicates.
13. **Wireless:** Survey results mentioned wireless issues. If you hear of anything please let Stacey know of any issues.
14. **Survey results:** Stacey created tickets for requests.
15. **Meeting dates/times:** Once a month in the summer. We need to check on day and time.
16. **CBT Nuggets schedule?:** We will do this on our own. Reminder: send Stacey any info on any training; conferences and such so she can put it in your file.
17. **Deep Freeze:** Check on Deep Freeze schedule in fire tech.
18. **SCCM:** We need to find a different solution. Lan Desk? SCCM 2012? Action Item: Don will do some testing of this product.

**Adjourn: 2:35**